



PURCHASING DEPARTMENT | Tel. 860.584.6195
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MEMORANDUM

To: Diane Waldron, Comptroller, Clerk for the Board of Finance
Cc: Mayor Ellen Zoppo-Sassu
Office of Corporation Counsel
From: Roger D. Rousseau, Purchasing Agent
Date: March 3, 2020

Re: Contract 2P20-030 Worker's Compensation Claims Administration and Risk Management Services

The Purchasing Department received proposals for provision of third party administration services for its workers compensation activities. Review of proposals was conducted by a team consisting of representatives from the Mayor's Office, Board of Finance, Human Resources, Comptroller, Corporation Counsel, Purchasing, BOE Personnel, and Police. The review committee approved the selection of Omni Underwriting Managers LLC dba FutureComp as the firm most appropriate for provision of such services. The firm has extensive experience with both workers' compensation issues and heart & hypertension issues.

I therefore respectfully request inclusion of the following motion on the agenda for the next meeting of the Board of Finance:

To award **Contract 2P20-030 Worker's Compensation Claims Administration and Risk Management Services** to **Omni Underwriting Managers LLC dba FutureComp** in the amount of \$99,830.00 annually and a one-time data conversion cost of \$3,500.00.

Please let me know if I can provide any further information regarding this contract.

Thank you for your assistance.