



3g.

**CITY OF BRISTOL  
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Water & Sewer  
(Requesting Department)

Date: 3/23/20  
(Submission Date)

For the 28 April 2020 Board of Finance  
Meeting Agenda  
(Date of Meeting)

This request is for:  
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ \_\_\_\_\_
- Transfer from Contingency \$ \$20,000
- Transfer(s) \$ \_\_\_\_\_
- Grant \$ \_\_\_\_\_
- Carry-over(s) \$ \_\_\_\_\_
- Other

**Approval:**

This request was approved by the Board of Water & Sewer Commissioners  
(governing Board of your department)  
at its meeting held on 21 April 2020  
(date)

**All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.**

  
\_\_\_\_\_  
(Department Head's signature)

Board of Finance Agenda Request Form

Reason for request:

Additional funds needed for professional services.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

Transfer(s) complete the following:

<b>From:</b> 1183014 589000	<b>To:</b> 1183014 531000	<b>Amount:</b> \$20,000
<b>From:</b> _____	<b>To:</b> _____	<b>Amount:</b> _____
<b>From:</b> Contingency	<b>To:</b> Professional Fees	<b>Amount:</b> _____
<b>From:</b> _____	<b>To:</b> _____	<b>Amount:</b> _____

Grants:

Total Amount: Grant \$ \_\_\_\_\_

City Share \$ \_\_\_\_\_ %

Federal/State Share \$ \_\_\_\_\_ %

Carry-overs list the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____