CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Tax Office
(Requesting Department)

Date: April 17, 2020
(Submission Date)

For the April 28, 2020 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

☐ Additional Appropriation $_____

X Transfer from Contingency $ 950

☐ Transfer(s) $_____

☐ Grant $_____

☐ Carry-over(s) $_____

☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)

at its meeting held on _____.
(date)

Ann V. Deeney
(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

To replace a validator that is used in processing payments.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount

Transfer(s) complete the following:

From:	0018106 589000 Contingency	**To:**	0011016 543000 Repairs & Maintenance	**Amount:**	$950
From:		**To:**		**Amount:**	
From:		**To:**		**Amount:**	

Grants:
Total Amount: Grant $_____

City Share $_____ _____ %

Federal/State Share $_____ _____ %

Carry-overs list the following:

Account	Account Name	Amount

Quality Data Service, Inc.

121 Mattatuck Heights Rd
Waterbury, CT 06705

www.qds.biz

Quote

Date	Quote #
3/1/2020	2018E2203

Name / Address
Bristol Tax Collector
111 North Main Street
Bristol, CT 06010

Ship To
City of Bristol - Information Systems
111 North Main Street - Third Floor
Bristol, CT 06010

e-mail	LEO@QDS.BIZ
Contact	Leo DiNicola CFO
Phone #	2037559031

P.O. No.	Terms
	Due on receipt

Description of Services	Est Qty	Total
Epson TM-U-675, USB with Power Supply	1	795.00
Subtotal		795.00
Shipping and Handling from Epson to QDS	1	29.50
Installation and Setup	1	125.00
	Total	**$949.50**

Customer Acceptance Signature	Title	Date	PO #