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**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Bristol Youth Services
(Requesting Department)

Date: 05/18/2020
(Submission Date)

For the 5/26/2020 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ 360.00
- Transfer from Contingency \$ _____
- Transfer(s) \$ _____
- Grant \$ _____
- Carry-over(s) \$ _____
- Other \$ _____

Approval:

(Department Head's signature)

Board of Finance Agenda Request Form

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 6:30 p.m. in the Council Chambers.

Reason for request: Additional appropriation of donations made to B.E.S.T.-4-Bristol.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
1061031-470000-DRGFR	Donations- Drug Free Communities Donations	\$360.00
1061031-568100-DRFGR	Program Supplies - Drug Free Communities Donations	\$360.00

Transfer(s) complete the following:

From:	To:	Amount:

Grants:

Total Amount: Grant \$ _____

City Share \$ _____ %

Federal/State Share \$ _____ %