



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Grants Administrator
(Requesting Department)

Date: May 13, 2020
(Submission Date)

For the May 26, 2020 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ _____
- New Appropriation \$ _____
- Transfer from Contingency \$ _____
- Transfer(s) \$ _____
- Grant \$ _____
- Carry-over(s) \$ _____

Approval:

This request was approved by the City Council at its meeting held on May 12, 2020.

Cheryl Coe Town Clerk
(Department Head's signature)

Board of Finance Agenda Request Form

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Reason for request:

The purpose of the request is to refer to the Board of Finance for appropriation the Community Development Block Grant Annual Action Plan 2020-2021.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

Transfer(s) complete the following:

From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____

Grants:

Total Amount: Grant \$ _____

City Share \$ _____ %

Federal/State Share \$ _____ %

Carry-overs list the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____



City of Bristol
Office of Town and City Clerk
111 North Main Street
Bristol, Connecticut
(860)584-6200

May 13, 2020

Board of Finance
Diane M. Waldron, Clerk
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Members:

At a meeting of the City Council on May 12, 2020 the following Resolution was adopted:

BE IT HEREBY RESOLVED by the City Council of the City of Bristol, Connecticut, that the Community Development Block Grant Annual Action Plan 2020-2021, as approved by the Board of Economic and Community Development at its May 7, 2020 meeting is hereby approved; and authorize the Mayor or Acting Mayor to sign any necessary documents and certifications.

BE IT FURTHER RESOLVED that this matter be referred to the Board of Finance for the appropriation of funds as designated by the ECD Policy Committee.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Therese Pac".

Therese Pac, MCTC, MMC
Town and City Clerk

TP/dml

11
Replacement



Economic & Community Development

May 8, 2020

TO: Mayor Ellen Zoppo-Sassu
City Council Members

FROM: Dr. Dawn Leger, Grants Administrator

RE: Community Development Block Grant (CDBG)
Annual Action Plan Year 46 - 2020-2021

RECEIVED
2020 MAY - 8 PM 3:45
TOWN AND CITY CLERK
BRISTOL, CT

Background

By May 15, 2015 the City of Bristol must submit to the U.S. Department of Housing and Urban Development (HUD) an Annual Action Plan for 2020 – 2021. The Annual Action Plan specifies the distribution of CDBG dollars during the 2020-2021 fiscal year.

The City of Bristol is an “entitlement community” and receives its annual allocation in accordance with a federal formula. For the year 2020-2021, the Bristol allocation is \$669,779. With Program Income and Reprogrammed Funds, the total distributed will be \$728,689.

There have been several public hearings and notices in the Bristol Press announcing the ECD Policy Committee’s deliberations and decisions, and many individuals have spoken to the committee about the importance of their programs. The 2020-2021 Annual Action Plan for Bristol was approved by the Bristol Development Authority on May 7, 2020.

Requested Action

To approve the 2020-2021 Community Development Block Grant Annual Action Plan and to authorize the Mayor or Acting Mayor to sign any necessary documents for filing with the U.S. Department of Housing and Urban Development; and to refer to the Board of Finance for the appropriation of funds.

Be it hereby resolved by the City Council of the City of Bristol, Connecticut that the Community Development Block Grant Annual Action Plan 2020-2021, as approved by the Board of Economic and Community Development at its May 7, 2020 meeting is hereby approved; and authorize the Mayor or acting Mayor to sign any necessary documents and certifications.

Be it further resolved that this matter be referred to the Board of Finance for the appropriation of funds as designated by the ECD Policy Committee.

Presented at Council Meeting
5/12/2020
Adopted
Ordered Filed
Referred to

Refer to Board of Finance
Leger

Mayor and David Preleski received

Bristol CDBG Fund Allocation

Year 46 – 2020-2021

Agency	Amount
Public Service (Limited to 15% of total funds)	
Prudence Crandall - Shelter, counseling	\$ 7,467
Family Resource Centers	\$ 3,000
HRA- Case Manager	\$ 20,000
The Agape House -Warming/Cooling Center	\$ 11,000
Salvation Army Bristol Corps	\$ 7,000
St. Vincent DePaul Homeless Shelter	\$ 25,000
United Way Summer Youth Employment	\$ 4,000
Bristol Boys & Girls Club – Cambridge Park	\$ 23,000
Public Facilities (Capital Projects)	
City of Bristol – sidewalks in Opportunity Zone	\$ 50,000
Komanetsky Estates – Congregate housing	\$ 20,000
Disabled American Veterans – ADA accessibility	\$ 25,000
Imagine Nation - Leak repairs	\$ 10,000
New England Carousel Museum – safety lighting	\$ 15,000
ECD Program Administration	
Housing Rehabilitation Program	\$239,584
Support Staff	\$110,263
Program Income	\$ 17,910
Planning & Administration (limited to 20% of total)	\$ 99,465
Reprogrammed Funds – Economic Development	\$ 41,000
Grand Total	\$728,689