



CITY OF BRISTOL
OFFICE OF THE COMPTROLLER

To: Diane Waldron, Comptroller
From: Robin L. Manuele, Assistant Comptroller
Date: June 16, 2020
Re: Board of Education Grants

The BOE has submitted the following grants for approval within the Special Education Grant Fund for the June 23, 2020 Board of Finance meeting:

| | |
|--|------------------|
| School Based Diversion Initiatives | \$40,000 |
| Title IV – Student Support & Academic Enrichment | \$136,532 |
| Family Resource Center | \$3,060 |
| State Adult Education – Provider | \$131,590 |
| Total | \$311,182 |

Catherine M. Carbone, Ed.D.
Superintendent of Schools



Michael Dietter, Ed.D.
Deputy Superintendent of Schools

BRISTOL BOARD OF EDUCATION
P.O. Box 450 • 129 Church Street
BRISTOL, CT 06011-0450
860-584-7000 • Fax (860) 584-7611

June 15, 2020

Ms. Diane Waldron and
Members of the Board of Finance
City Hall
111 North Main Street
Bristol, CT 06010

Dear Ms. Waldron & Members of the Board of Finance:

We have received notification from the Connecticut State Department of Education indicating that Bristol has been awarded a \$40,000 grant for School Based Diversion Initiative, for the period 7/1/19 – 6/30/20.

These monies will provide participating schools with an intervention designed to prevent youth from entering the juvenile justice system and support connections to behavioral health services by providing schools with a Leadership in Residence Coordinator. Acceptance of this grant will in no way obligate the school district beyond the funding period.

Would you please have this item placed on the agenda of the June 23, 2020 Board of Finance meeting?

Thank you.

Sincerely,

Catherine M. Carbone, Ed.D.
Superintendent of Schools

SCHOOL BASED DIVERSION INITIATIVE

\$40,000

Teach and Learn with Passion and Purpose

Rev. B400S063 432820 G1220

| | | |
|-----------------------|-----------------------------|-----------------|
| B400S063 512012 G1220 | Attendance Service Salaries | 30,000 |
| B400S063 520006 G1220 | Employee Benefits | 10,000 |
| | TOTAL | \$40,000 |
| | | |



CITY OF BRISTOL BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Board of Education

(Requesting Department)

Date: 6/15/20

(Submission Date)

For the 6/23/20 _____ Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ _____
- New Appropriation \$ _____
- Transfer from Contingency \$ _____
- Transfer(s) \$ _____
- Grant \$ 40,000 _____
- Carry-over(s) \$ _____

Approval:

This request was approved by the Board of Education

(governing Board of your department)
at its meeting held on _____
(date)

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 6:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

| |
|---|
| School Based Diversion Initiative Grant |
| B400S063 432820 |
| |

Additional Appropriation(s) and/or Appropriation(s) complete the following:

| Account | Account Name | Amount |
|---------------------|--------------|--------|
| Please see attached | | |
| | | |
| | | |

Transfer(s) complete the following:

| | | |
|--------------------|------------------|----------------------|
| From: _____ | To: _____ | Amount: _____ |
| From: _____ | To: _____ | Amount: _____ |
| From: _____ | To: _____ | Amount: _____ |

Grants:

| | | |
|---------------|------------------------------|---------|
| Total Amount: | Grant \$40,000 _____ | |
| | City Share \$ _____ | _____ % |
| | Federal/State Share \$ _____ | _____ % |

Carry-overs list the following:

| Account | Account Name | Amount |
|---------|--------------|--------|
| | | |
| | | |
| | | |

Catherine M. Carbone, Ed.D.
Superintendent of Schools



Michael Dietter, Ed.D.
Deputy Superintendent of Schools

BRISTOL BOARD OF EDUCATION

P.O. Box 450 • 129 Church Street
BRISTOL, CT 06011-0450
860-584-7000 • Fax (860) 584-7611

June 15, 2020

Ms. Diane Waldron and
Members of the Board of Finance
City Hall
111 North Main Street
Bristol, CT 06010

Dear Ms. Waldron & Members of the Board of Finance:

We received notification from the Connecticut State Department of Education indicating that Bristol has been awarded \$136,532 in Title IV funding – Student Support & Academic Enrichment - for the grant period 7/1/2019 to 6/30/2021. Title IV funding is intended to 1) provide all students with access to a well-rounded education; 2) improve school conditions for student learning; and 3) improve the use of technology in order to improve academic achievement and digital literacy of all students.

Acceptance of this grant will in no way obligate the school district beyond the funding period.

Would you please have this item placed on the agenda of the June 23, 2020 Board of Finance meeting?

Thank you.

Catherine M. Carbone, Ed.D.
Superintendent of Schools

TITLE IV – STUDENT SUPPORT & ACADEMIC ENRICHMENT - \$136,804

Teach and Learn with Passion and Purpose

Rev. B400F069 431719 G2221 TITLE IV – STUDENT SUPPORT & ACADEMIC ENRICHMENT - \$123,359.

| | | |
|-----------------------|--------------------------|----------------|
| B400F069 511022 G2221 | SUPERVISOR SALARIES | 23,000 |
| B400F069 511182 G2221 | NON-CERTIFIED SALARIES | 9,920 |
| B400F069 511192 G2221 | CO-CURRICULAR STIPENDS | 11,640 |
| B400F069 532202 G2221 | PROFESSIONAL ED SERVICES | 68,067 |
| B400F069 558002 G2221 | STAFF TRANSPORTATION | 5,900 |
| B400F069 553302 G2221 | SOFTWARE/LICENSING | 500 |
| B400F069 561102 G2221 | INSTRUCTIONAL SUPPLIES | 4,332 |
| | TOTAL | 123,359 |
| | | |

Rev. B400F070 431720 G2220 TITLE IV – STUDENT SUPPORT & ACADEMIC ENRICHMENT- NON-PUBLIC - \$13,173

| | | |
|-----------------------|------------------------|-----------------|
| B400F070 561102 G2221 | INSTRUCTIONAL SUPPLIES | 13,173 |
| | TOTAL | \$13,173 |
| | | |



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Board of Education

(Requesting Department)

Date: 6/15/20

(Submission Date)

For the 6/23/20 _____ Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ _____
- New Appropriation \$ _____
- Transfer from Contingency \$ _____
- Transfer(s) \$ _____
- Grant \$ 136,532 _____
- Carry-over(s) \$ _____

Approval:

This request was approved by the Board of Education
(governing Board of your department)
at its meeting held on _____
(date)

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 6:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

| |
|--|
| Student Support & Academic Enrichment Grant, TIV |
| Public - B400F069 431719 G2221, \$123,359 |
| Non-Public - B400F070 431720 G2221, \$13,173 |

Additional Appropriation(s) and/or Appropriation(s) complete the following:

| Account | Account Name | Amount |
|---------------------|--------------|--------|
| Please see attached | | |
| | | |
| | | |

Transfer(s) complete the following:

| | | |
|--------------|------------|----------------|
| From: | To: | Amount: |
| | | |
| From: | To: | Amount: |
| | | |
| From: | To: | Amount: |
| | | |

Grants:

| | | |
|---------------|------------------------------|---------|
| Total Amount: | Grant \$ <u>136,532</u> | |
| | City Share \$ _____ | _____ % |
| | Federal/State Share \$ _____ | _____ % |

Carry-overs list the following:

| Account | Account Name | Amount |
|---------|--------------|--------|
| | | |
| | | |
| | | |

Catherine M. Carbone, Ed.D.
Superintendent of Schools



Michael Dietter, Ed.D.
Deputy Superintendent of Schools

BRISTOL BOARD OF EDUCATION

P.O. Box 450 • 129 Church Street
BRISTOL, CT 06011-0450
860-584-7000 • Fax (860) 584-7611

June 15, 2020

Ms. Diane Waldron and Members of the Board of Finance,
City Hall
111 North Main Street
Bristol, CT 06010

Dear Ms. Waldron & Members of the Board of Finance:

The Board of Education has received notification from the Connecticut State Department of Education that Bristol has been awarded an additional \$3,060 for the Family Center Program for the grant period 7/1/19 – 6/30/20.

The Family Resource Center Grant provides a multitude of services to the children and families of South Side, Greene-Hills & West Bristol Schools. The FRC program includes preschool playgroups and programming, school age child care, Parents as Teachers home visiting program, home daycare provider training and support, adult education support, positive youth development, and resource and referral services.

Acceptance of this grant will in no way obligate the school district beyond the funding period.

Would you please place this item on the agenda of the June 23, 2020 Board of Finance meeting?

Thank you.

Sincerely,

Catherine M. Carbone, Ed.D.
Superintendent of Schools

Family Resource Center – \$203,060.00

Teach and Learn with Passion and Purpose

B400S054 432035 G1220- Revenue

Additional funds in BOLD

| | | |
|------------------------------|-------------------------------------|---------------------|
| B400S054 511022 G1220 | Supervisors/Directors Salaries | \$ 60,578.00 |
| B400S054 511182 G1220 | Other Instructional Salaries | \$ 85,260.00 |
| B400S054 520706 G1220 | FICA | \$ 11,000.00 |
| B400S054 520006 G1220 | Benefits | \$ 43,000.00 |
| B400S054 532302 G1220 | Other Purchased Services | \$ 1,500.00 |
| B400S054 569002 G1220 | Office Supplies | \$ 1,511.00 |
| B400S054 558002 G1220 | Transportation | \$ 211.00 |
| | Total | \$203,060.00 |



CITY OF BRISTOL BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Board of Education

 (Requesting Department)

Date: 6/15/20

 (Submission Date)

For the 6/23/20 _____ Board of Finance Meeting Agenda
 (Date of Meeting)

This request is for:
 (Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ 3,060
- New Appropriation \$ _____
- Transfer from Contingency \$ _____
- Transfer(s) \$ _____
- Grant \$ _____
- Carry-over(s) \$ _____

Approval:

This request was approved by the Board of Education

 (governing Board of your department)

at its meeting held on _____
 (date)



(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 6:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

| |
|------------------------------|
| Family Resource Center Grant |
| B400S054 432035 G1220 |
| |

Additional Appropriation(s) and/or Appropriation(s) complete the following:

| Account | Account Name | Amount |
|---------------------------|--------------|--------|
| Please see attached _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

Transfer(s) complete the following:

| | | |
|--------------------|------------------|----------------------|
| From: _____ | To: _____ | Amount: _____ |
| From: _____ | To: _____ | Amount: _____ |
| From: _____ | To: _____ | Amount: _____ |

Grants:

Total Amount: Grant \$3,060 _____

City Share \$ _____ %

Federal/State Share \$ _____ %

Carry-overs list the following:

| Account | Account Name | Amount |
|---------|--------------|--------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

Catherine M. Carbone, Ed.D.
Superintendent of Schools



Michael Dietter, Ed.D.
Deputy Superintendent of Schools

BRISTOL BOARD OF EDUCATION
P.O. Box 450 • 129 Church Street
BRISTOL, CT 06011-0450
860-584-7000 • Fax (860) 584-7611

June 15, 2020

Ms. Diane Waldron and Members of the Board of Finance,
City Hall
111 North Main Street
Bristol, CT 06010

Dear Ms. Waldron & Members of the Board of Finance:

The Board of Education has received notification from the Connecticut State Department of Education that Bristol has been awarded and additional \$131,590 in State Adult Education – Provider for the grant period 7/1/19 – 6/30/20.

This grant allows the Bristol Board of Education to provide quality educational programming and services in English for adults with limited English proficiency, elementary basic skills, and secondary school completion programs or classes. Acceptance of this grant in no way obligates the school district beyond the funding period.

Would you please have this item placed on the agenda of June 23, 2020 Board of Finance meeting?

Thank you.

Sincerely,

Catherine M. Carbone, Ed.D.
Superintendent of Schools

State Adult Education - Provider **\$351,030**

Teach and Learn with Passion and Purpose

B400S001 432031 G1220 - Revenue

| | | |
|-----------------------|--------------------------------|---------------------|
| B400S001 511022 G1220 | Supervisors/Directors Salaries | \$ 42,890.00 |
| B400S001 511102 G1220 | Teacher Salaries | \$ 102,000.00 |
| B400S001 512022 G1220 | Secretary Salaries | \$ 49,000.00 |
| B400s001 511192 G1220 | Co-Curricular Stipends | \$ 7,840.00 |
| B400S001 520006 G1220 | Benefits | \$ 8,500.00 |
| B400S001 532302 G1220 | Professional Ed Services | \$ 2,000.00 |
| B400S001 544402 G1220 | Rents & Leases - Instruction | \$ 69,500.00 |
| B400S001 553302 G1220 | Software/Licenses | \$ 9,800.00 |
| B400S001 555002 G1220 | Printing/Binding | \$ 4,750.00 |
| B400S001 558002 G1220 | Staff Transportation | \$ 1,750.00 |
| B400S001 559002 G1220 | Other Purchased Services | \$ 45,000.00 |
| B400S001 561102 G1220 | Instructional Supplies | \$ 1,500.00 |
| B400S001 561202 G1220 | Admin Supplies | \$ 2,500.00 |
| B400S001 564102 G1220 | Textbooks | \$ 1,500.00 |
| B400S001 569002 G1220 | Office Supplies | \$ 2,500.00 |
| | Total | \$351,030.00 |



CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners
From: Board of Education (Requesting Department)
Date: 6/15/20 (Submission Date)
For the 6/23/20 Board of Finance Meeting Agenda (Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$131,590
New Appropriation
Transfer from Contingency
Transfer(s)
Grant
Carry-over(s)

Approval:

This request was approved by the Board of Education
(governing Board of your department)
at its meeting held on (date)

Handwritten signature of Catharine McAuliffe

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 6:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

| |
|-------------------------------|
| Adult Education - State Grant |
| B400S001 432031 G1220 |
| |

Additional Appropriation(s) and/or Appropriation(s) complete the following:

| Account | Account Name | Amount |
|---------------------|--------------|--------|
| Please see attached | | |
| | | |
| | | |

Transfer(s) complete the following:

| | | |
|--------------------|------------------|----------------------|
| From: _____ | To: _____ | Amount: _____ |
| From: _____ | To: _____ | Amount: _____ |
| From: _____ | To: _____ | Amount: _____ |

Grants:

Total Amount: Grant \$ 131,590

City Share \$ _____ %

Federal/State Share \$ _____ %

Carry-overs list the following:

| Account | Account Name | Amount |
|---------|--------------|--------|
| | | |
| | | |
| | | |