



### CITY OF BRISTOL BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Building Department  
(Requesting Department)

Date: July 6, 2020  
(Submission Date)

For the July 28, 2020 Board of Finance Meeting Agenda  
(Date of Meeting)

This request is for:  
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ \$10,674.00
- Transfer from Contingency \$ \_\_\_\_\_
- Transfer(s) \$ \_\_\_\_\_
- Grant \$ \_\_\_\_\_
- Carry-over(s) \$ \_\_\_\_\_
- Other

**Approval:**

This request was approved by the Board of \_\_\_\_\_  
(governing Board of your department)  
at its meeting held on \_\_\_\_\_  
(date)

Jem Fier  
(Department Head's signature)

**All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.**

Board of Finance Agenda Request Form

Reason for request:

To appropriate **\$10,674.00** in additional revenue received for Code Enforcement Activities.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
1064240-422025	Code Enforcement Building Fines	\$8,196.00
1064240-450209	Code Enforcement Tall Grass	\$80.00
1064240-450420	Code Enforcement	\$2,398.00

Transfer(s) complete the following:

From:	To:	Amount:
_____	_____	_____
From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____

Grants:

Total Amount: Grant \$ \_\_\_\_\_

City Share \$ \_\_\_\_\_ %

Federal/State Share \$ \_\_\_\_\_ %

Carry-overs list the following:

Account	Account Name	Amount
1064240-515200	Part Time Wages & Salaries	\$2,000.00
1064240-587030	BDA Demolition Downtown Prop	\$8,424.00
1064240-569000	Code Enforcement Office Supplies	\$250.00