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CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Arts & Culture Commission
(Requesting Department)

Date: July 20, 2020
(Submission Date)

For the July 28, 2020 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

X Additional Appropriation $ 525

☐ Transfer from Contingency $_____

☐ Transfer(s) $_____

☐ Grant $_____

☐ Carry-over(s) $_____

☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)

at its meeting held on _____.
(date)

Ellen Zippo-Sasser
(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:
Appropriate two donations received for the Arts & Culture Commission.
$500 – The Broad View Fund at the Main Street Community Foundation for the electrical box wrap/cover in Forestville project.

$25 – Donation towards the downtown mural project.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	**Account Name**	**Amount**
1061034-470022	Community Promotions – Contributions – Arts & Culture	$525
1061034-581770	Mayor's Community Promotions	$525

Transfer(s) complete the following:

From: _____ **To:** _____ **Amount:** _____

From: _____ **To:** _____ **Amount:** _____

From: _____ **To:** _____ **Amount:** _____

From: **To:** **Amount:**

Grants:
Total Amount: Grant $_____

City Share $_____ _____ %

Federal/State Share $_____ _____ %

Main Street

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July 14, 2020

Ms. Diane Waldron, Comptroller
City of Bristol
City Hall
111 North Main Street
Bristol, CT 06010

Dear Diane:

We are pleased to inform you that the Main Street Community Foundation has approved a grant of $500 to the City of Bristol – City Arts & Culture Commission from **The Broad View Fund at the Main Street Community Foundation.** This grant is to be used to support the electrical box wrap/cover in Forestville. You may wish to thank the fund's advisors directly and may do so by writing Mr. Robert C. Boudreau, Mr. Kevin Prior and Mr. Robert Alim, 41 Broadview Street, Bristol CT 06010.

When reporting or acknowledging this grant, it should be referred to as a grant from **The Broad View Fund at the Main Street Community Foundation.**

The Foundation and the donors hope this grant will help the organization further its mission. By accepting this grant, your organization certifies that no goods or services of value will be provided to the Foundation, the donor(s), or the fund advisor(s) and that the funds will be used for the charitable purpose described above. Please sign the original of this letter to acknowledge receipt of this grant check and return it in the envelope provided.

If you have any questions, do not hesitate to contact me at the Foundation office or at kate@mainstreetfoundation.org.

Sincerely,

Kate Kerchaert

Kate M. Kerchaert
Director of Grants & Programs

cc: Bob Boudreau

Enclosures

Received by: Diane M Waldron Date: 7·20·2020

Name and Title
Diane M. Waldron, Comptroller

Main Street Community Foundation, Inc.
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Bristol, Connecticut 06011-2702
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www.mainstreetfoundation.org

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