

Finance Committee Special Meeting JULY 8, 2020



Pledge of Allegiance



Meeting Norms:

- *All participants will actively participate, engage in the work of the meeting, and have equal voice and airtime.*
- *Assume positive intentions by respecting and honoring the diversity of opinions, beliefs, and perspectives.*
- *Cultivate trust by being honest and focusing on ideas, practices and the work...not people.*
- *Norms will be upheld during all meetings and in all interactions outside of formal meetings.*

July 8, 2020

Special Meeting Agenda

1. Approval of Minutes:
 - a. 6/10/20 – Finance Committee Meeting
2. Update of 19-20 Budget – Narrative
3. Cafeteria Report
4. Appropriation Transfers
5. Special Education Report
6. Public Comment
7. Adjournment

1. Approval of Minutes:

- a. 6/10/20 – Finance Committee Meeting

Motion to approve?

Second?

Vote.

2. Update of 19-20 Budget

Bristol Board of Education

FY20 - YTD Budget Report through June 30, 2020

Character Code	2019 Actual	2020 Budget	2020 Revised Budget	YTD Actuals	Encumbrances	Available Budget	% of Budget Used
01 - GENERAL CONTROL	2,511,178	2,342,285	2,349,806	2,343,017	238,028	-231,239	109.8%
02 - INSTRUCTION	46,976,530	48,150,845	48,115,472	40,375,004	7,690,204	50,264	99.9%
03 - TRANSPORTATION	4,460,588	4,575,857	4,574,593	3,976,468	82,700	515,425	88.7%
04 - OPERATION OF PLANT	6,807,447	7,126,651	7,126,651	6,452,758	392,757	281,136	96.1%
05 - MAINTENANCE OF PLANT	2,371,302	2,565,906	2,565,237	2,566,218	148,926	-149,907	105.8%
06 - BENEFITS & FIXED	16,759,142	17,852,692	17,852,692	17,391,863	48,525	412,304	97.7%
07 - ATHLETICS & STUDENT	1,967,649	2,115,069	2,157,477	1,753,561	22,603	381,313	82.3%
08 - CAPITAL & TECHNOLOGY	2,138,718	2,205,819	2,205,819	1,867,927	51,383	286,509	87.0%
10 - TUITION	1,020,867	1,031,634	1,031,634	1,007,037	5,359	19,238	98.1%
50 - SALARIES	0	0	0	64,667	0	-64,667	-
51 - CONTRACTUAL SERVICES	0	0	0	17,963		-17,963	
56 - SUPPLIES	0	0	0	43,790	0	-43,790	
58 - OTHER/MISCELLANEOUS/ANTICIPATED REVENUE	4,548,590	-4,866,922	-4,866,922	-3,416,868	0	-1,450,054	70.2%
Total	89,562,011	83,099,836	83,112,459	74,443,405	8,680,486	-11,432	100.0%

Special Education Breakdown

Special Education	11,241,915	11,572,085	11,572,085	9,844,509	1,827,850	-100,274	100.9%
Preschool	891,314	952,877	952,877	787,563	147,844	17,470	98.2%
Summer School	300,664	213,863	201,240	162,197	0	39,043	80.6%
Psychological Services	1,343,760	1,516,121	1,516,121	1,161,702	252,952	101,467	93.3%
Speech Pathology	1,503,220	1,266,059	1,266,059	1,212,880	206,680	-153,501	112.1%
Transportation	4,891,309	5,452,126	5,452,126	4,227,529	43,481	1,181,116	78.3%
Magnet School Tuitions	306,381	425,000	425,000	375,567	12,407	37,025	91.3%
Public School Tuitions	1,822,210	1,915,000	1,915,000	1,654,641	107,354	153,005	92.0%
Private Facility Tuitions	9,272,961	8,627,893	8,627,893	8,393,777	1,117,527	-883,411	110.2%
09 - SPECIAL EDUCATION TOTAL	31,573,734	31,941,024	31,928,401	27,820,365	3,716,096	391,940	98.8%

OPERATING BUDGET	112,038,565	115,040,860	115,040,860	102,263,770	12,396,582	380,508	99.7%
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REVENUE OPPORTUNITIES:	Annual Anticipated:	YTD Received*:	
Rentals	79,297	32,750	
Tuitions	165,180	149,253	
Medicaid	360,966	238,550	
Excess Cost	4,261,479	3,231,867	
	<u>4,866,922</u>	<u>3,652,421</u>	
			CURRENT OPERATING BUDGET AFTER REVENUE:
			\$616,061

*Note - The operating total reflects up-to-date revenues received as of June 30, 2020; the MUNIS report to follow does not reflect all revenue received.

3. Cafeteria Report

FOOD SERVICES

EOY 2018-19	18-19	19-20	Jul 1- June 30 19-20	If Food Svc Ended 3/12
	ACTUAL	BUDGET	YTD	YTD
INCOME:				
CASH SALES INCOME	423,386	348,545	223,281	223,281
FEDERAL REIMBURSEMENT	2,745,282	2,675,419	2,447,621	1,948,358
STATE REIMBURSEMENT	147,416	130,000	152,129	152,129
INTEREST INCOME		0		0
OTHER INCOME	16,450	9,500	13,171	14,171
TOTAL INCOME	3,332,534	3,163,464	2,836,202	2,337,939
EXPENDITURES:				
FOOD	1,639,670	1,288,950	1,358,182	1,160,000
INVENTORY ADJUSTMENT				
LABOR	1,284,716	1,292,798	1,415,595	1,414,429
RETRO PAY	-	-		
PENSION	-	-		
SUBSTITUTES	26,420	25,000	18,793	18,793
INSURANCE BENEFITS	248,847	275,000	253,113	253,113
F.I.C.A.	94,772	104,587	108,221	108,221
PURCHASED SERVICES & SUPPLIES	141,124	139,500	108,144	108,144
COMPUTER LEASE	13,436	15,500	13,613	13,613
OTHER EXPENSE	11,577	22,129	11,282	11,282
TOTAL EXPENSES	3,460,562	3,163,464	3,286,943	3,087,595
Carryover Balance	35,140	0		
NET PROFIT OR LOSS	(92,888)		(450,741)	(749,656)

4. Appropriation Transfers

07/03/2020 21:06
JillBrowne

|CITY OF BRISTOL
|JOURNAL INQUIRY

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YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2020	12	397	BUA	06/17/2020	06/17/2020	MUSIC	JodiBond	1	N	Hist	2020		
LN	ORG ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3 ACCOUNT	DESCRIPTION				DEBIT	CREDIT	OB
1	A4001112	561102					TO COVER FIELD TRIP BUSING					546.72	
	001	-22-50-0000-1112-400-561102-					INSTRUCT SUPPLIES - INSTRUCT						
2	A4001112	551703					TO COVER FIELD TRIP BUSING				546.72		
	001	-22-50-0000-1112-400-551703-					FIELD TRIPS - INSTRUCTION						
** JOURNAL TOTAL											0.00	0.00	
** GRAND TOTAL											0.00	0.00	

1 Journals printed

** END OF REPORT - Generated by Jill Browne **

5. Special Education Report

Student Category	Student Count	Student Count	Student Count	TOTAL										
				NET CHANGE										
	AUGUST	SEPTEMBER	SEPTEMBER	SINCE	OCTOBER	SINCE	NOVEMBER	SINCE	NOVEMBER	SINCE	NOVEMBER	SINCE	NOVEMBER	SINCE
	1ST, 2019	1ST, 2018	1ST	Net Change	Net % Change	8/1/2019	1st	Net Change	Net % Change	8/1/2019	1st	Net Change	Net % Change	8/1/2019
SPED Enrollment	1679	1605	1624	-55	-3.28%	-55	1669	45	2.77%	-10	1700	31	1.86%	21
Out of District - Private	93	115	108	15	16.13%	15	111	3	2.78%	18	118	7	6.31%	25
Out of District - Public	53	65	54	1	1.89%	1	53	-1	-1.85%	0	54	1	1.89%	1
Risk Assessment	1	0	1	0	0.00%	0	41	40	4000.00%	41	26	-15	-36.59%	67
Psychiatric Evaluation	1	0	1	0	0.00%	2	5	4	400.00%	7	5	0	0.00%	12
Independent Ed. Evaluation	0	0	0	0	0.00%	0	1	1	100.00%	1	3	2	200.00%	4

Student Category	Student Count	Student Count	Student Count	TOTAL												
				NET CHANGE												
	DECEMBER	JANUARY	FEBRUARY	SINCE	MARCH	SINCE	APRIL	SINCE	MARCH	SINCE	APRIL	SINCE	MARCH	SINCE		
	2st	Net Change	Net % Change	8/1/2019	1st	Net Change	Net % Change	8/1/2019	1st	Net Change	Net % Change	8/1/2019	1st	Net Change	Net % Change	8/1/2019
SPED Enrollment	1708	8	0.47%	29	1719	11	0.64%	40	1757	38	2.21%	78	1750	-7	-0.40%	71
Out of District - Private	117	-1	-0.85%	24	115	-2	-1.71%	22	122	7	6.09%	29	122	0	0.00%	29
Out of District - Public	56	2	3.70%	3	57	1	1.79%	4	61	4	7.02%	8	60	-1	-1.64%	7
Risk Assessment	18	-8	-30.77%	85	25	7	38.89%	110	31	6	24.00%	141	29	-2	-6.45%	170
Psychiatric Evaluation	4	-1	-20.00%	16	9	5	125.00%	25	4	-5	-55.56%	29	9	5	125.00%	38
Independent Ed. Evaluation	1	-2	-66.67%	5	0	-1	-100.00%	5	2	2	200.00%	7	1	-1	-50.00%	8

Student Category	Student Count	Student Count	Student Count	Student Count	TOTAL	Student Count	TOTAL	Student Count	TOTAL	Student Count	TOTAL	Student Count	TOTAL	Student Count	TOTAL	
					NET CHANGE		NET CHANGE		NET CHANGE		NET CHANGE		NET CHANGE		NET CHANGE	
	APRIL	MAY	JUNE	JULY	SINCE	AUGUST	SINCE	SEPTEMBER	SINCE	OCTOBER	SINCE	NOVEMBER	SINCE	NOVEMBER	SINCE	
	1st	Net Change	Net % Change	8/1/2019	1st	Net Change	Net % Change	8/1/2019	1st	Net Change	Net % Change	8/1/2019	1st	Net Change	Net % Change	8/1/2019
SPED Enrollment	1748	-2	-0.11%	69	1781	33	1.89%	102	1772	-9	-0.51%	93	1765	-7	-0.40%	86
Out of District - Private	120	-2	-1.64%	27	119	-1	-0.83%	26	119	0	0.00%	26	119	0	0.00%	26
Out of District - Public	59	-1	-1.67%	6	62	3	5.08%	9	60	-2	-3.23%	7	61	1	1.67%	6
Risk Assessment	15	-14	-48.28%	185	2	-13	-86.67%	187	1	1	50.00%	188	2	1	100.00%	190
Psychiatric Evaluation	4	-5	-55.56%	42	0	-4	-100.00%	42	0	0	0.00%	42	0	0	0.00%	42
Independent Ed. Evaluation	0	-1	-100.00%	8	0	0	-	8	2	2	0.00%	10	2	2	0.00%	12

	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	April	May	June	July
	% of enrollment											
	1679 of 7651	1624 of 8469	1669 of 8302	1700 of 8330	1708 of 8339	1719 of 8355	1757 of 8375	1750 of 8356	1748 of 8362	1781 of 8365	1772 of 8370	1765 of 8319*
	21.94%	19.18%	20.10%	20.41%	20.48%	20.57%	20.98%	20.94%	20.90%	21.29%	21.17%	21.22%

*corrected total

On the following slides, we will “zoom in” on areas pertaining to July 1st

5. Special Education Report (continued)

Student Category	Student Count			TOTAL
				NET CHANGE
	JULY			SINCE
	1st	Net Change	Net % Change	8/1/2019
SPED Enrollment	1765	-7	-0.40%	86
Out of District - Private	119	0	0.00%	26
Out of District - Public	61	1	1.67%	6
Risk Assessment	2	1	100.00%	190
Psychiatric Evaluation	0	0	0.00%	42
Independent Ed. Evaluation	2	2	0.00%	12

Since **April of 2020**, 1 newly registered student came to us already placed in Out of District Special Education School Programs.

It is important to note that in addition to special education programming requirements, during the month of June 2020, during the continued period of remote learning, our school staff conducted 2 Risk Assessments. During the month of June, 2020 0 Psychiatric Evaluations were conducted and the district received requests for 2 Independent Educational Evaluations.

As of **July 1, 2020** we have 119 of our 1765 students requiring Out of District Placements at special education school programs and 61 students requiring special education programming services at other Public Out of District Schools such as Magnet Schools.

5. Special Education Report (continued)

May	June	July
% of enrollment	% of enrollment	% of enrollment
1781 of 8365	1772 of 8370	1765 of 8319*
21.29%	21.17%	21.22%
		<i>*corrected total</i>

As you will notice in your packets, as of **July 1, 2020, 1765 of 8319** Bristol students were identified as students requiring Special Education programming. This enrollment represents **21.22%** of Bristol students. Monthly prevalence rates of Bristol School students receiving special education instruction and services have fluctuated from approximately **19% to 22% during the 2019-20 school year.** The identification rate in **Bristol Public Schools as of June 1, 2020 was 21.17%.**

6. Public Comment

Are there any members of the public who wish to offer comment?

7. Adjournment

Motion to adjourn?

Second?

Meeting adjourned.



*Be well.
We are BPS!
We are better together!*