



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Mayor Ellen Zoppo-Sassu
(Requesting Department)

Date: 7/21/2020
(Submission Date)

For the July 28, 2020 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ 60,000
- Transfer from Contingency \$ _____
- Transfer(s) \$ _____
- Grant \$ _____
- Carry-over(s) \$ _____
- Other

Approval:

This request was approved by the _____
(governing Board of your department)
at its meeting held on _____.
(date)

Ellen Zoppo-Sassu

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

The Mayor and Public Works Director have identified a LOCIP grant for the removal of dangerous trees at West Cemetery, which is a city cemetery managed by the West Cemetery Association. In conjunction with the Cemetery Commission, capital maintenance items are handled by the City or outsourced when necessary. There are over 70 trees that have been identified as dangerous and need to come down. These LOCIP funds will accomplish that.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
1343015-432033-21L04	LoCIP Revenue	\$60,000
1343015-531000-21L04	Professional Fees	\$60,000
	West Cem. Hazardous Trees	

Transfer(s) complete the following:

From:	To:	Amount:
From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____