



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Water and Sewer
(Requesting Department)

Date: 29 July 2020
(Submission Date)

For the 25 August 2020 Board of Finance
Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ _____
- Transfer from Contingency \$ 36,340 _____
- Transfer(s) \$ _____
- Grant \$ _____
- Carry-over(s) \$ _____
- Other

Approval:

This request was approved by the Board of Sewer Commissioners
(governing Board of your department)
at its meeting held on 18 August 2020.
(date)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.



(Department Head's signature)

Board of Finance Agenda Request Form

Reason for request: Transfer out of Contingency to offset under-funded expenditure accounts. List of transfers completed on separate spread sheet.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

See ATTACHED

Transfer(s) complete the following:

From:	To:	Amount:
_____	<i>SPREAD</i>	_____
_____	<i>SHEET</i>	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Grants:

Total Amount: Grant \$ _____

City Share \$ _____ %

Federal/State Share \$ _____ %

Carry-overs list the following:

