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CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Comptroller's
(Requesting Department)

Date: September 16, 2020
(Submission Date)

For the Agenda September 21, 2020 Board of Finance Meeting
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

X Additional Appropriation $ 720,055

X Transfer from Contingency $ 1,270,055

☐ Transfer(s) $

☐ Grant $

☐ Carry-over(s) $

☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)

at its meeting held on _____.
(date)

Diane M Waldron 9/16/2020
(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:
To allocate funds to set aside reserves for future budget years as of 6/30/20 as described below:
-Transfer $720,055 to replenish Sinking Fund for FY2021 capital and an additional appropriation to Sinking Fund Contingency.
-Transfer $550,000 to Health Benefits Fund to replenish reserves

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account		Account Name	Amount
1011018-490001	Rev	Sinking Fund – Transfer In GF	$720,055
1018106-589000	Exp	Sinking Fund Contingency	$720,055

Transfer(s) complete the following:

From:	0018106-589000 General Fund Contingency	**To:**	0018108-591100 Operating Transfer Out Special Revenue	**Amount:**	$720,055
From:	0018106-589000 General Fund Contingency	**To:**	0018108-591500 Operating Transfer Out – Internal Service	**Amount:**	$550,000
From:		**To:**		**Amount:**	

Grants:
Total Amount: Grant $_____

City Share $_____ _____ %

Federal/State Share $_____ _____ %

Carry-overs list the following:

Account	Account Name	Amount