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Comptroller's Office | Phone: 860.584.6130 | Fax: 860.584.3827

September 23, 2020

Mayor Ellen Zoppo-Sassu
Chairman
City Hall
111 North Main Street
Bristol, Connecticut 06010

RECEIVED
2020 SEP 28 AM 8:43
TOWN AND CITY CLERK
BRISTOL, CT

Dear Mayor Zoppo-Sassu:

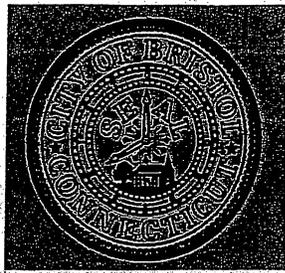
At the Regular Board of Finance Meeting held on **September 22, 2020** it was voted as part of the consent agenda and referred to a Joint Meeting of the City Council and Board of Finance, "to make an additional appropriation of \$2,536,560 within the School Readiness operating budget funded by grant revenue."

Sincerely,

Diane M. Waldron
Board of Finance Clerk

cc: Therese Pac

City of Bristol
111 North Main Street
Bristol, CT 06010
www.bristolct.gov



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: School Readiness
(Requesting Department)

Date: September 15, 2020
(Submission Date)

For the September 22, 2020 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ 2,536,560
- Transfer from Contingency \$ _____
- Transfer(s) \$ _____
- Grant \$ 2,536,560
- Carry-over(s) \$ _____
- Other

Approval:

This request was approved by the School Readiness Council
(governing Board of your department)
at its meeting held on September 2, 2020.
(date)

Mary-Alice Petrucelli-Timek
(Department Head's signature)

Board of Finance Agenda Request Form

Reason for request: Office of Early Childhood School Readiness Funding

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
0014654-514000	Regular Wages and Salaries	\$76,747
0014654-531160	Program Contributions/Grant Services	\$2,453,227
0014654-531000	Professional Fees and Services	\$6,586

Transfer(s) complete the following:

From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____

Grants:

Total Amount: Grant \$ \$2,560,943 minus CHEFA intercept of \$24,383 equals \$2,536,560

City Share \$ _____ %

Federal/State Share \$ _____ %

Carry-overs list the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____



City of Bristol
Office of Town and City Clerk
111 North Main Street
Bristol, Connecticut 06010
(860)584-6200 ext. 0

September 9, 2020

Board of Finance
Diane M. Waldron, Clerk
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Members:

At a meeting of the City Council on September 8, 2020 it was voted to approve the submission of an application and to accept the Office of Early Childhood – FY21 School Readiness Continuation Funding application for the grant period of September 1, 2020 to June 30, 2021. The City of Bristol may apply for and receive up to \$2,477,610 for subsidizing School Readiness Programs and the City will receive \$83,333 in administration allocations for a total not to exceed \$2,560,943. It was also voted to refer this matter to the Board of Finance.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Therese Pac".

Therese Pac, MCTC, MMC
Town and City Clerk

TP/dml

56

To: Therese Pac
Town & City Clerk

RECEIVED
2020 AUG 24 PM 12: 15
TOWN AND CITY CLERK
BRISTOL, CT

Date: August 11,2020

Revised August 24,2020

Subject: Request for City Council Agenda item – September 8,2020

Re: Office of Early Childhood –FY21 School Readiness Continuation Funding Application – Grant Period September 1,2020 to June 30,2021

Request to apply for and accept the Office of Early Childhood – FY.21 School Readiness Continuation Funding Application – Grant Period September 1,2020- June 30,2021.

Bristol may apply for and receive up to \$2,477,610 for subsidizing School Readiness Programs. Plus, the City will receive \$83,333 in Administration allocations for a total not to exceed \$2,560,943

Please refer to the Board of Finance

Cc: Mayor Ellen-Zappo-Sassu

Presented at Council Meeting

9/8/2020

~~Adopted~~

Refer to Board of Finance

~~Ordered Filed~~

~~Referred to~~

J.Pac

STATE OF CONNECTICUT
DEPARTMENT OF EDUCATION

GRANT AWARD NOTIFICATION

1 Grant Recipient

Bristol School Readiness

DUNS Number:

4 Award Information

Grant Type: STATE

Statute: C.G.S. 10-16o - 10-16r

CFDA #:

SDE Project Code: OEC000000000002

Grant Number: 017-002 11000-16274-2021-83014-170002

2 Grant Title

School Readiness - Priority

5 Award Period

7/1/2020 - 6/30/2021

3 Education Staff

Program Manager:

Cheryl Sparks

Payment & Expenditure Inquiries:

Gerald Mallison (860) 500-4441

6 Authorized Funding

Grant Amount: \$2,536,560.00

Funding Status: Final

7 Terms and Conditions of Award

This grant is contingent upon the continuing availability of funds from the grant's funding source and the continuing eligibility of the State of Connecticut and your town/agency to receive such funds.

Fiscal and other reports relating to this grant must be submitted as required by the granting agency. Written requests for budget revisions for expenditures made between July 1, 2020 and June 30, 2021 must be received at least 60 days prior to the expiration of the grant period but no later than May 1, 2021. For grants awarded for two-year periods beginning July 1, 2020, final second-year budget revision requests covering the entire two-year period must be received at least 60 days prior to the expiration of the grant period but no later than February 1, 2022. The grantee shall provide for an audit acceptable to the granting agency in accordance with the provisions of Sections 7-394a and 7-396a of the Connecticut General Statutes. The following attachment(s) are incorporated by reference: ED114.

The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency.

This grant has been approved.

9/16/2020

Christopher Lyddy - OEC Management Approver