



Comptroller's Office | Phone: 860.584.6130 | Fax: 860.584.3827

September 23, 2020

Mayor Ellen Zoppo-Sassu  
Chairman  
City Hall  
111 North Main Street  
Bristol, Connecticut 06010

Dear Mayor Zoppo-Sassu:

At the Regular Board of Finance Meeting held on **September 22, 2020** it was voted as part of the consent agenda and referred to a Joint Meeting of the City Council and Board of Finance, "to make transfers totaling \$67,000 within the Public Works operating budget as of June 30, 2020 for the purchase of capital items."

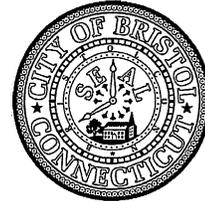
Sincerely,

A handwritten signature in black ink that reads 'Diane M. Waldron'. The signature is fluid and cursive, with a long horizontal flourish at the end.

Diane M. Waldron  
Board of Finance Clerk

cc: Therese Pac

City of Bristol  
111 North Main Street  
Bristol, CT 06010  
[www.bristolct.gov](http://www.bristolct.gov)



2020 SEP 28 AM 8:43  
TOWN AND CITY CLERK  
BRISTOL, CT

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**CITY OF BRISTOL  
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Public Works  
(Requesting Department)

Date: 9/15/2020  
(Submission Date)

For the 9/22/20 Board of Finance Meeting Agenda  
(Date of Meeting)

This request is for:  
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ \_\_\_\_\_
- Transfer from Contingency \$ \_\_\_\_\_
- Transfer(s) \$ 67,000
- Grant \$ \_\_\_\_\_
- Carry-over(s) \$ \_\_\_\_\_
- Other

**Approval:**

This request was approved by the Board of BOARD OF PUBLIC WORKS  
(governing Board of your department)  
at its meeting held on 9/17/20  
(date)

\_\_\_\_\_  
(Department Head's signature)

**All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.**

Board of Finance Agenda Request Form

Reason for request:

Transfers from PW accounts that had a surplus as of 6/30/20 to fund needed capital items.

Transfer(s) complete the following:

<b>From:</b> 0013015-514000 <u>Streets - Regular Wages</u>	<b>To:</b> 0013011-570400-20036 <u>Engineering – Plotter</u>	<b>Amount:</b> \$9,000 _____
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<b>From:</b> 0013015-514000 <u>Streets - Regular Wages</u>	<b>To:</b> 0013017-570500-20037 <u>Fleet Maint – Lift Gates</u>	<b>Amount:</b> \$18,000 _____
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<b>From:</b> 0013018-515100 <u>Snow – Overtime</u>	<b>To:</b> 0013018-570400-20038 <u>Magnesium Tanks</u>	<b>Amount:</b> \$40,000 _____
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