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Comptroller's Office | Phone: 860.584.6130 | Fax: 860.584.3827

September 23, 2020

Mayor Ellen Zoppo-Sassu  
Chairman  
City Hall  
111 North Main Street  
Bristol, Connecticut 06010

RECEIVED  
2020 SEP 28 AM 8:43  
TOWN AND CITY CLERK  
BRISTOL, CT

Dear Mayor Zoppo-Sassu:

At the Regular Board of Finance Meeting held on **September 22, 2020** it was voted as part of the consent agenda and referred to a Joint Meeting of the City Council and Board of Finance, "to make additional appropriations totaling \$1,192 within the Special Grants and Donations Fund funded by donations for Parks, Recreation, Youth and Community Services."

Sincerely,

Diane M. Waldron  
Board of Finance Clerk

cc: Therese Pac

**City of Bristol**  
111 North Main Street  
Bristol, CT 06010  
www.bristolct.gov



**CITY OF BRISTOL  
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Parks, Rec. Youth & Comm. Services  
(Requesting Department)

Date: September 14, 2020  
(Submission Date)

For the September 22, 2020 Board of Finance Meeting Agenda  
(Date of Meeting)

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This request is for:  
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ 1,192.00
- Transfer from Contingency \$ \_\_\_\_\_
- Transfer(s) \$ \_\_\_\_\_
- Grant \$ \_\_\_\_\_
- Carry-over(s) \$ \_\_\_\_\_
- Other

**Approval:**

  
\_\_\_\_\_  
(Department Head's signature)

Board of Finance Agenda Request Form

***All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 6:30 p.m. in the Council Chambers.***

Reason for request: **Appropriate donations funds to assist youth and families, Community Services clients, and funds donated in support of the Parent & Child Program initiatives.**

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
1061031-470000-DRGFR	Drug Free Communities Cont. & Don. Revenue	\$100.00
1061031-561800-DRGFR	Drug Free Communities Cont. & Don. Supplies	\$100.00
1064012-471003	Social Services Cont. & Don. Revenue	\$100.00
1064012-581745	Non-reimbursable Incidentals	\$100.00
1061031-470000-PARNT	Parent & Child Program Cont. & Don. Revenue	\$992.00
1061031-561800-PARNT	Parent & Child Program	\$992.00

Transfer(s) complete the following:

From:	To:	Amount:

Grants:

Total Amount: Grant \$ \_\_\_\_\_