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Comptroller's Office | Phone: 860.584.6130 | Fax: 860.584.3827

September 23, 2020

Mayor Ellen Zoppo-Sassu
Chairman
City Hall
111 North Main Street
Bristol, Connecticut 06010

RECEIVED
2020 SEP 28 AM 8:43
TOWN AND CITY CLERK
BRISTOL, CT

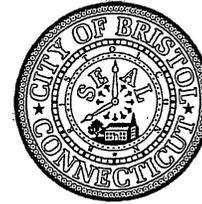
Dear Mayor Zoppo-Sassu:

At the Regular Board of Finance Meeting held on **September 22, 2020** it was voted as part of the consent agenda and referred to a Joint Meeting of the City Council and Board of Finance, "to make additional appropriations totaling \$5,338 within the Special Grants and Donations Fund funded by grant revenue."

Sincerely,

Diane M. Waldron
Board of Finance Clerk

cc: Therese Pac



Comptroller's Office | Phone: 860.584.6130 | Fax: 860.584.3827

To: Diane Waldron, Comptroller
From: Robin L. Manuele, Assistant Comptroller *Rum*
Date: September 14, 2020
Re: Board of Education Grants

The BOE has submitted the following grants for approval within the Special Grants & Donations Fund for the September 14, 2020 Board of Finance meeting:

Crayola Grant	\$2,338
Main Street Community Foundation – W.O.R.K.S.	\$3,000
Total	\$5,338



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Board of Education

(Requesting Department)

Date: 9/14/20

(Submission Date)

For the 9/22/20 _____ Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ _____
- New Appropriation \$ _____
- Transfer from Contingency \$ _____
- Transfer(s) \$ _____
- Grant \$ 2,338.16
- Carry-over(s) \$ _____

Approval:

This request was approved by the Board of _____ Education
(governing Board of your department)
at its meeting held on _____
(date)



(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 6:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

1065000 470000 CRAY
Crayola Contribution

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
1065000 532402 CRAY	Field Trips/Admission - Instr	\$1,638.16
1065000 551703 CRAY	Field Trips - Instruction (Bus Cost)	\$500.00
1065000 561102 CRAY	Instructional Supplies	\$200.00

Transfer(s) complete the following:

From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____

Grants:

Total Amount: Grant \$ 2,338.16

City Share \$ _____ %

Federal/State Share \$ _____ %

Carry-overs list the following:

Account	Account Name	Amount
Please see attached	_____	_____
_____	_____	_____
_____	_____	_____

Catherine M. Carbone, Ed.D.
Superintendent of Schools



Michael Dietter, Ed.D.
Deputy Superintendent of Schools

BRISTOL BOARD OF EDUCATION
P.O. Box 450 • 129 Church Street
BRISTOL, CT 06011-0450
860-584-7000 • Fax (860) 584-7611

September 14, 2020

Ms. Diane Waldron and Members of the Board of Finance,
City Hall
111 North Main Street
Bristol, CT 06010

Dear Ms. Waldron & Members of the Board of Finance:

The Board of Education was awarded a \$2,338.16 grant from Crayola.

The grant will support collaboration and mentorship between South Side School and Bristol Central High School students. Funding will support field trips, learning materials, and transportation between the two schools. The goal is to strengthen the partnership between both schools while offering leadership opportunities for the high school students.

Would you please have this item placed on the agenda of the September 22, 2020 Board of Finance meeting?

Thank you.

Sincerely,

Catherine M. Carbone, Ed.D.
Superintendent of Schools



CITY OF BRISTOL BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Board of Education

(Requesting Department)

Date: 9/14/20

(Submission Date)

For the 9/22/20 _____ Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ _____
- New Appropriation \$ _____
- Transfer from Contingency \$ _____
- Transfer(s) \$ _____
- Grant \$ 3,000 _____
- Carry-over(s) \$ _____

Approval:

This request was approved by the Board of _____ Education
(governing Board of your department)

at its meeting held on _____
(date)

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 6:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

1065000 470000 WORKS
Working Parents Options Resources & Key Supports (W.O.R.K.S.)

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

Transfer(s) complete the following:

From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____

Grants:

Total Amount: Grant \$3,000 _____

City Share \$ _____ %

Federal/State Share \$ _____ %

Carry-overs list the following:

Account	Account Name	Amount
Please see attached	_____	_____
_____	_____	_____
_____	_____	_____

Catherine M. Carbone, Ed.D.
Superintendent of Schools



Michael Dietter, Ed.D.
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September 14, 2020

Ms. Diane Waldron and Members of the Board of Finance,
City Hall
111 North Main Street
Bristol, CT 06010

Dear Ms. Waldron & Members of the Board of Finance:

The Board of Education was awarded a \$3,000 grant from the Main Street Community Foundation.

This grant will be used to support the W.O.R.K.S. program (Working Parents Options Resources and Key Supports) to help parents build positive collaborative relationships with their child's schools.

Would you please have this item placed on the agenda of the September 22, 2020 Board of Finance meeting?

Thank you.

Sincerely,

Catherine M. Carbone, Ed.D.
Superintendent of Schools

Main Street Community Foundation, WORKS Program

Rev. 1065000 470000 WORKS

1065000 511182 WORKS	Non-Certified Salaries	\$2,800.00
1065000 558002 WORKS	Staff Transportation	\$ 100.00
1065000 561102 WORKS	Instructional Supplies	\$ 100.00
Total		\$3,000.00