Bristol
CONNECTICUT
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Comptroller's Office | Phone: 860.584.6130 | Fax: 860.584.3827

September 23, 2020

RECEIVED
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TOWN AND CITY CLERK
BRISTOL, CT

Mayor Ellen Zoppo-Sassu
Chairman
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Mayor Zoppo-Sassu:

At the regular Board of Finance Meeting held on **September 22, 2020** the following motion was passed and referred to a Joint Meeting of the City Council and Board of Finance for action:

"To decrease appropriations totaling $702,750 within the Capital Projects Fund - Schools as of June 30, 2020."

Sincerely,

Diane M. Waldron
Board of Finance Clerk

cc: Therese Pac

City of Bristol
111 North Main Street
Bristol, CT 06010
www.bristolct.gov

CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Comptroller's
(Requesting Department)

Date: 9/15/20
(Submission Date)

For the 9/22/20 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

X Decrease Appropriation $ ($702,750)

X Additional Appropriation $ 20,054

X Transfer(s) $ 2,203,261

☐ Grant $

☐ Carry-over(s) $

☐ Other

Approval:

This request was approved by the Board of _____
(governing Board of your department)

at its meeting held on _____.
(date)

Diane M Waldron 9/16/2020
(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:
In preparation of the City's annual audit, Fund 301 (Capital Projects – Schools) accounts need to be cleaned up and reflect the year's activity. Therefore, additional appropriations in the amount of $20,054, decreases in appropriations due to closeout of projects in the amount of $702,750 and transfers in the amount of $2,203,261 are being requested in the attached spreadsheets. These will all be effective as of 6/30/20.

School Capital Projects Fund - Fund 301			
Budgetary Decreases as of June 30, 2020			
Description	**Account Number**	**Decrease Exp**	**Decrease Rev**
West Bristol			
Buildings	3015000-570200-07C24	117,629	
Sale of Bonds	3015000-491002-07C24		117,629
NEMS Roof			
Sale of bonds	3015220-491002-14C03		11,459
Buildings	3015220-570200-14C03	11,459	
Stafford School Oil Tank Replacement			
Transfer In General Fund	3015130-490001-15C03		1,276
Oil Tank	3015130-570300-15C03	1,276	
BEHS Press Box			
Transfer in Sinking Fund	3015320-490101-15G13		1,216
Professional Fees	3015320-531000-15G13	10	
Improvements	3015320-570300-15G13	1,206	
Hubbell School UST			
Transfer in General Fund	3015150-490001-16C01		5,334
Storage Tank	3015150-570300-16C01	5,334	
NEMS School UST			
Transfer in General Fund	3015220-490001-16C02		51,744
Storage Tank	3015220-570300-16C02	51,744	
Hubbell Roof			
Improvements Other	3015150-570300-16C03	453,536	
Sale of Bonds	3015150-432010-16C03		453,536
Early Childhood Playscapes			
Grant Funds	3015000-432814-16G10		3,015
Technical	3015000-543008-16G10	3,009	
Improvements Other	3015000-570300-16G10	2	
Equipment	3015000-573008-16G10	4	
BCHS Tennis Courts			
Sale of Bonds	3015310-491002-17C22		11,852
Tennis Court Improvements	3015310-570300-17C22	11,852	
BEHS Tennis Courts			
Sale of Bonds	3015320-491002-17C23		6,747
Tennis Court Improvements	3015320-570300-17C23	6,747	
Ivy Drive Code Update			
Progress Payments	3015120-432096-04C07		38,942
Ivy Drive Buildings	3015120-570200-04C07	38,942	
Total		702,750	702,750

School Capital Projects Fund - Fund 301			
Additional Appropriations as of June 30, 2020			
Description	**Account Number**	**Additional Appropriation**	
		Increase Exp.	**Increase Rev.**
Greene Hills			
Sales of Bonds	3015000-491002-07C23		13,104
Buildings	3015000-570200-07C23	13,104	
BOE Admin Roof Replacement			
Sale of Bonds	3015000-491002-13C01		233
Transfer Out Debt Service	3015000-591201-13C01	233	
Stafford School Oil Tank Replacement			
Transfer In General Fund	3015140-490001-15C02		3,262
Oil Tank	3015140-570300-15C02	3,262	
BOE District Feasability Study			
Transfer in GF	3015000-490001-17C18	3,455	
Prof Fees	3015000-531000-17C18		3,455
Total		20,054	20,054

School Capital Projects Fund - Fund 301			
Budgetary Transfers as of June 30, 2020			
Description	**Account Number**	**Transfer**	
		From (Decrease)	**To (Increase)**
Greene Hills School			
Progress Payments	3015000-432096-07C23	1,252,565	
Sale of Bonds	3015000-491002-07C23		1,252,565
West Bristol			
Sale of Bonds	3015000-491002-07C24	143,047	
Progress Payments	3015000-432096-07C24		143,047
BOE Admin Roof Replacement			
Sale of Bonds	3015000-491002-13C01		3,037
Misc State Grant	3015000-432038-13C01	3,037	
Transfer Out Debt Service	3015000-591201-13C01		4
Roof Replacement	3015000-570200-13C01	4	
NEMS Roof			
Grant	3015220-432038-14C03	165,083	
Sale of Bonds	3015220-491002-14C03		165,083
Hubbell School UST			
Engineering	3015150-533000-16C01		110
Storage Tank	3015150-570300-16C01	110	
NEMS UST			
Engineering	3015220-533000-16C02		110
Storage Tank	3015220-570300-16C02	110	
Hubbell Roof			
Profesional Technical Services	3015150-533000-16C03		9,930
Improvements Other	3015150-570300-16C03	9,930	
School Construction	3015150-432010-16C03	376,967	
Sale of Bonds	3015150-491002-16C03		376,967
General Improvements to School Buildings			
Profesional Technical Services	3015000-533000-16G12	60,800	
Buildings	3015000-570200-16G12		60,800
Ivy Drive Code Update			
Progress Payments	3015120-432096-04C07	152,666	
Transfer in GF	3015120-490001-04C07		152,666
Ivy Drive Buildings	3015120-570200-04C07		38,942
Contingency	3018106-589000	38,942	
Total		2,203,261	2,203,261