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Bristol
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Comptroller's Office | Phone: 860.584.6130 | Fax: 860.584.3827

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TOWN AND CITY CLERK
BRISTOL, CT

September 23, 2020

Mayor Ellen Zoppo-Sassu
Chairman
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Mayor Zoppo-Sassu:

At the regular Board of Finance Meeting held on **September 22, 2020** the following motion was passed and referred to a Joint Meeting of the City Council and Board of Finance for action:

"To decrease appropriations totaling $36,308 within the Capital Projects Fund as of June 30, 2020."

Sincerely,

Diane M. Waldron
Board of Finance Clerk

cc: Therese Pac

City of Bristol
111 North Main Street
Bristol, CT 06010
www.bristolct.gov

CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Comptroller's
(Requesting Department)

Date: 9/15/20
(Submission Date)

For the 9/22/20 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

X Decrease Appropriation $ ($36,308)

☐ Additional Appropriation $

☐ Transfer(s) $

☐ Grant $

☐ Carry-over(s) $

☐ Other

Approval:

This request was approved by the Board of _____
(governing Board of your department)

at its meeting held on_____.
(date)

Diane M Waldron 9/16/2020
(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:
In preparation of the City's annual audit, Fund 302 (Capital Projects) accounts need to be cleaned up and reflect the year's activity. Therefore, decreases in appropriations due to closeout of projects in the amount of $36,308 are being requested in the attached spreadsheet. These will all be effective as of 6/30/20.

Capital Projects Fund - Fund 302			
Budgetary Decreases as of June 30, 2020			
Description	**Account Number**	**Decrease Exp**	**Decrease Rev**
IT			
Firewalls - Transfer In GF	3021020-490001-19021		657
Firewalls - Other Capital Outlay	3021020-570900-19021	657	
ADA			
ADA Self Evalaution - Transfer in GF	3021029-490001-02C15		3,975
ADA Self Evalaution - Buildings	3021029-570200-02C15	3,975	
Memoral Blvd Parking Enhancment			
Grant	3027011-432193-05C08		29,224
Infrastructure Improvements	3027011-570300-05C08	29,224	
PW			
Transfer Station Upgrades - Transfer In GF	3023016-490001-07C01		85
Transfer Station Upgrades - Equipment	3023016-570400-07C01	85	
ECD			
Dowtown Parking Study - Transfer in GF	3024101-490001-09C03		120
Parking lot	3024101-570300-09C03	120	
Fire			
Engine 5 Renovations - Transgfer in GF	3022211-490001-14C01		2,247
Engine 5 Renovations - Buildings	3022211-570200-14C01	2,247	
Total		36,308	36,308