



Comptroller's Office | Phone: 860.584.6130 | Fax: 860.584.3827

September 23, 2020

Mayor Ellen Zoppo-Sassu
Chairman
City Hall
111 North Main Street
Bristol, Connecticut 06010

RECEIVED
2020 SEP 28 AM 8:44
TOWN AND CITY CLERK
BRISTOL, CT

Dear Mayor Zoppo-Sassu:

At the regular Board of Finance Meeting held on **September 22, 2020** the following motion was passed and referred to a Joint Meeting of the City Council and Board of Finance for action:

“To transfer \$350,000 within the General Fund as of June 30, 2020.”

Sincerely,

Diane M. Waldron
Board of Finance Clerk

cc: Therese Pac

City of Bristol
111 North Main Street
Bristol, CT 06010
www.bristolct.gov



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Comptroller's
(Requesting Department)

Date: September 16, 2020
(Submission Date)

For the September 21, 2020 Board of Finance Meeting
Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ 1,650,000
- Transfer from Contingency \$ _____
- Transfer(s) \$ 350,000
- Grant \$ _____
- Carry-over(s) \$ _____
- Other

Approval:

This request was approved by the _____
(governing Board of your department)
at its meeting held on _____
(date)

Deane McQuinn 9/16/2020
(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

To appropriate additional revenue to transfer out to the Mill Rate Stabilization Fund to help offset mill rate increases in future years.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account		Account Name	Amount
0018108-591100	Exp	Operating Transfers Out-Special Revenue – Mill Rate Stabilization Fund	\$1,650,000
0012615-442006	Rev	Building Permits	\$390,000
0011016-401005	Rev	Taxes – Supplemental	\$400,000
0011019-460001	Rev	Interest Income	\$295,000
0012114-450000	Rev	Police Services	\$350,000
0011023-450115	Rev	Conveyance Tax	\$215,000

Transfer(s) complete the following:

To transfer surplus funds to the Mill Rate Stabilization Fund to help offset mill rate increases in future years.

From: 0018106-522301 **To:** 0018108-591100 **Amount:** \$350,000
 Contractual Obligations Operating Transfers Out-Special Revenue – Mill Rate Stabilization Fund

From: _____ **To:** _____

From: _____ **To:** _____

Grants:

Total Amount: Grant \$ _____

City Share \$ _____ %

Federal/State Share \$ _____ %