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Bristol
CONNECTICUT
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Comptroller's Office | Phone: 860.584.6130 | Fax: 860.584.3827

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TOWN AND CITY CLERK
BRISTOL, CT

September 23, 2020

Mayor Ellen Zoppo-Sassu
Chairman
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Mayor Zoppo-Sassu:

At the regular Board of Finance Meeting held on **September 22, 2020** the following motion was passed and referred to a Joint Meeting of the City Council and Board of Finance for action:

"To make additional appropriations of $1,650,000 within the General Fund as of June 30, 2020."

Sincerely,

Diane M. Waldron
Board of Finance Clerk

cc: Therese Pac

City of Bristol
111 North Main Street
Bristol, CT 06010
www.bristolct.gov

CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Comptroller's
(Requesting Department)

Date: September 16, 2020
(Submission Date)

For the Agenda September 21, 2020 Board of Finance Meeting
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

X Additional Appropriation $ 1,650,000

☐ Transfer from Contingency $ _____

X Transfer(s) $ 350,000

☐ Grant $ _____

☐ Carry-over(s) $ _____

☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)

at its meeting held on _____.
(date)

Diane M Waldron 9/16/2020
(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

To appropriate additional revenue to transfer out to the Mill Rate Stabilization Fund to help offset mill rate increases in future years.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account		Account Name	Amount
0018108-591100	Exp	Operating Transfers Out-Special Revenue – Mill Rate Stabilization Fund	$1,650,000
0012615-442006	Rev	Building Permits	$390,000
0011016-401005	Rev	Taxes – Supplemental	$400,000
0011019-460001	Rev	Interest Income	$295,000
0012114-450000	Rev	Police Services	$350,000
0011023-450115	Rev	Conveyance Tax	$215,000

Transfer(s) complete the following:
To transfer surplus funds to the Mill Rate Stabilization Fund to help offset mill rate increases in future years.

From: 0018106-522301 Contractual Obligations **To:** 0018108-591100 Operating Transfers Out-Special Revenue – Mill Rate Stabilization Fund **Amount:** $350,000

From: _____ **To:** _____ _____

From: _____ **To:** _____ _____

Grants:
Total Amount: Grant $_____

City Share $_____ _____ %

Federal/State Share $_____ _____ %