



### CITY OF BRISTOL BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Building Department  
(Requesting Department)

Date: January 8, 2021  
(Submission Date)

For the January 26, 2021 Board of Finance Meeting Agenda  
(Date of Meeting)

This request is for:  
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ 9,728.00
- Transfer from Contingency \$ \_\_\_\_\_
- Transfer(s) \$ \_\_\_\_\_
- Grant \$ \_\_\_\_\_
- Carry-over(s) \$ \_\_\_\_\_
- Other

**Approval:**

This request was approved by the Board of \_\_\_\_\_  
(governing Board of your department)  
at its meeting held on \_\_\_\_\_  
(date)

  
(Department Head's signature)

**All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.**

Board of Finance Agenda Request Form

Reason for request:

To appropriate \$9,728 in additional revenue received for Code Enforcement activities.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
1064240-422025-CEC	Code Enforcement Fines	\$5,940
1064240-450209-CEC	Code Enforcement Tall Grass	\$398
1064240-450420-CEC	Code Enforcement Reimburse	\$3,390
1064240-515200-CEC	Code Enforcement PT Wages	\$5,000
1064240-531000-CEC	Code Enforcement Prof	\$4,728

Transfer(s) complete the following:

<b>From:</b> _____	<b>To:</b> _____	<b>Amount:</b> _____
<b>From:</b> _____	<b>To:</b> _____	<b>Amount:</b> _____
<b>From:</b> _____	<b>To:</b> _____	<b>Amount:</b> _____
<b>From:</b> _____	<b>To:</b> _____	<b>Amount:</b> _____