



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Bristol Police Department
(Requesting Department)

Date: January 7, 2021
(Submission Date)

For the January 26, 2021 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$16,855
- Transfer from Contingency \$ _____
- Transfer(s) \$ _____
- Grant \$ _____
- Carry-over(s) \$ _____
- Other

Approval:

This request was approved by the Board of Police Commissioners
(governing Board of your department)
at its meeting held on January 19, 2021
(date)

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

To appropriate the FY21 Distracted Driving High Visibility Enforcement Grant effective April 1, 2021-April 30, 2021.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
1062112-431108-21G10	Special Grants & Donations Fund – Police Distracted Driving Grant Federal Revenue	\$16,855
1062112-591500-21G10	Transfer Out – IS Fund	\$1,243
1062112-515100-21G10	Special Grants & Donations Fund – Overtime Distracted Driving Grant	\$15,612

Transfer(s) complete the following:

From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____

Grants:

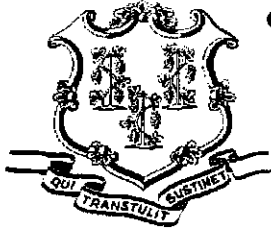
Total Amount: Grant \$ 16,855

City Share \$ _____ 0 %

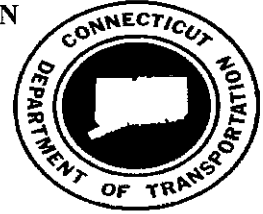
Federal/State Share \$ 16,855 100 %

Carry-overs list the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____



CONNECTICUT DEPARTMENT OF TRANSPORTATION
 HIGHWAY SAFETY OFFICE
 2800 BERLIN TURNPIKE PO BOX 317546
 NEWINGTON, CT 06131-7546



GRANT APPROVAL CONFIRMATION

APPROVAL DATE: DECEMBER 28, 2020
 DELIVERED BY EMAIL TO: briangould@bristolct.gov

APPROVED PROJECT PERIOD: April 1, 2021-April 30, 2021
 STATE PROJECT NUMBER: 0201-0745-2-AN
 PROJECT NAME: FY 2021 Distracted Driving High Visibillity Enforcement
 GOVERNMENTAL UNIT: City of Bristol
 APPLICANT: Bristol Police Department
 FEDERAL FUNDS: \$16,854.72
 MUNICIPAL/OFFICER/CONSTABLE FRINGE RATE OVERTIME % 7.96%
 STATE POLICE/RESIDENT TROOPER FRINGE RATE OVERTIME % 0.00%
 CFDA: 20.616

The Department of Transportation would like to notify you of the approval of the City of Bristol's Highway Safety project application entitled FY 2021 Distracted Driving High Visibillity Enforcement effective: B24April 1, 2021-April 30, 2021.

Federal funds in the amount of \$16,854.72 are allocated to this project in accordance with the approved 2021 Fiscal Year Connecticut Highway Safety Plan. The total project cost may not exceed this amount for the approved project period.

All grants greater than or equal to \$25,000 are subject to FFATA (Federal Funding Accountability and Transparency Act) sub-award reporting requirements. For more information go to: <https://www.fsr.gov/#a-faqs>.

All costs incurred under this project must be in full compliance with both federal and State regulations, policies, and procedures that govern the use of highway safety funds. Costs are subject to review by both Internal and External Auditors.

Please note that deviations from the specifics of the approved budget must be reviewed and approved by the Highway Safety Office prior to their implementation in order for related costs to be eligible for reimbursement.

The DDHVE reimbursement package will be sent to your agency point of contact. All final claims against this project, together with all supporting financial documentation, must be submitted to the Highway Safety Office no later than thirty (30) days after the project period ending date.

If you have any additional questions or concerns regarding this program, please contact me at Joseph.Cristalli@ct.gov or 860-594-2412.

Joseph T. Cristalli, Jr.
 Transportation Principal Safety Program Coordinator

cc'd by email to:
 michaelduval@bristolct.gov
 dianewaldron@bristolct.gov

PRINT CONFIRMATION AND GRANT FOR YOUR OWN RECORDS