



**CITY OF BRISTOL  
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Parks, Recreation, Youth & Community Services  
(Requesting Department)


Date: 1/7/2021  
(Submission Date)

For the 1/19/2021 Board of Finance Meeting Agenda  
(Date of Meeting)

This request is for:  
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ \$50,000
- Transfer from Contingency \$ \_\_\_\_\_
- Transfer(s) \$ \_\_\_\_\_
- Grant \$ \_\_\_\_\_
- Carry-over(s) \$ \_\_\_\_\_
- Other

**Approval**

  
(Department Head's signature)

**All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.**

Board of Finance Agenda Request Form

Reason for request:

The Parent and Child program within our Youth and Community Services Division has received a \$50,000 donation from the Robert Rosenheim Foundation. The funds will be used to support part time program staff, supplies and associated professional fees.

<b>Account</b>	<b>Rev/Exp</b>	<b>Account Name</b>	<b>Amount</b>
1061031-470000 – PARNT	Rev	Parent- Contributions	\$50,000.00
1061031-515200- PARNT	Exp	Part Time Wages	\$35,000.00
1061031-561800- PARNT	Exp	Program Supplies	\$8,000.00
1061031-531000- PARNT	Exp	Professional Fees	\$7,000.00