



**CITY OF BRISTOL  
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Registrars of Voters  
(Requesting Department)

Date: April 22, 2021  
(Submission Date)

For the May 25, 2021 Board of Finance Meeting Agenda  
(Date of Meeting)

This request is for:  
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ \_\_\_\_\_
- New Appropriation \$ \_\_\_\_\_
- Transfer from Contingency \$ \_\_\_\_\_
- Transfer(s) \$ 2500.00
- Grant \$ \_\_\_\_\_
- Carry-over(s) \$ \_\_\_\_\_

**Approval:**

This request was approved by the Board of \_\_\_\_\_  
(governing Board of your department)  
at its meeting held on \_\_\_\_\_  
(date)

  
\_\_\_\_\_  
(Department Head's signature)

Board of Finance Agenda Request Form

**All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 6:30 p.m. in the Council Chambers.**

Reason for request:

**To cover year end overages.**

Additional Appropriation(s) and/or Appropriation(s) complete the following:

| <b>Account</b> | <b>Account Name</b> | <b>Amount</b> |
|----------------|---------------------|---------------|
| _____          | _____               | _____         |
| _____          | _____               | _____         |
| _____          | _____               | _____         |

Transfer(s) complete the following:

|              |                        |                       |                   |
|--------------|------------------------|-----------------------|-------------------|
| <b>From:</b> | <b>0011013-515200</b>  | <b>Overtime Wages</b> | <b>\$2,500.00</b> |
|              | <b>Part-Time Wages</b> | <b>0011013-515100</b> |                   |

Grants:

Total Amount: Grant \$ \_\_\_\_\_

City Share \$ \_\_\_\_\_ %

Federal/State Share \$ \_\_\_\_\_ %

Carry-overs list the following:

| <b>Account</b> | <b>Account Name</b> | <b>Amount</b> |
|----------------|---------------------|---------------|
| _____          | _____               | _____         |