



Comptroller's Office | Phone: 860.584.6130 | Fax: 860-584-3827

Date: May 25, 2021

To: Diane M. Waldron, Comptroller

From: Robin L. Manuele, Asst. Comptroller

Re: BOF approval for creation of a new fund

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Diane-

As we have discussed, I am requesting that the Board of Finance authorize the creation of a new Capital Projects fund within MUNIS entitled Coronavirus Recovery Fund. This fund will account for all of the American Rescue Plan funding and expenditures as well as the Distressed Municipality funding and expenditures. After discussion with the auditors, we felt a Capital Projects fund was the correct fund setup.