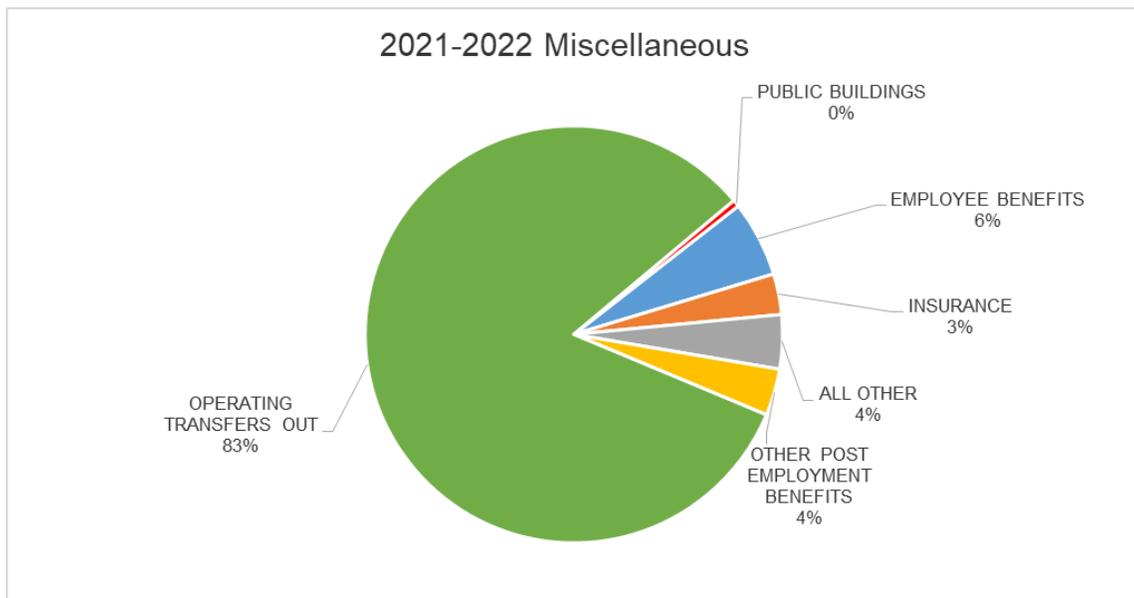


## Miscellaneous

ORGCODE	DESCRIPTION	2020 ACTUAL EXPENDITURE	2021 ORIGINAL BUDGET	2021 REVISED BUDGET	2022 BUDGET REQUEST	2022 APPROVED BUDGET
0018102	EMPLOYEE BENEFITS	\$2,551,355	\$1,886,395	\$1,906,395	\$1,946,375	\$1,946,375
0018105	INSURANCE	939,331	965,350	985,350	1,042,500	1,042,500
0018106	ALL OTHER	380,657	1,446,330	1,323,822	1,495,950	1,390,950
0018107	OTHER POST EMPLOYMENT BENEFITS	1,450,000	1,300,000	1,300,000	1,300,000	1,200,000
0018108	OPERATING TRANSFERS OUT	50,375,699	27,000,725	44,754,506	29,509,385	27,347,385
0018310	PUBLIC BUILDINGS	250,000	250,000	250,000	371,000	176,000
<b>TOTAL MISCELLANEOUS</b>		<b>\$55,947,042</b>	<b>\$32,848,800</b>	<b>\$50,520,073</b>	<b>\$35,665,210</b>	<b>\$33,103,210</b>



### Service Narrative

Miscellaneous expenditures consist of special items not included in any other function. The categories are: Employee Benefits, Heart and Hypertension, Insurance, All Other, Other Post-Employment Benefits, Operating Transfers Out, and Public Buildings. The Parks, Recreation, Youth and Community Services Department budget includes their cost for liability insurance in its budget in order to properly report expenditures for Trust Accounts.

All Other includes the Contingency account and the Contractual Obligations account. It has been the City's practice to set aside an amount in Contingency to be available for emergency appropriations during the year instead of using the City's fund balance reserve for these emergency purposes. The Contractual Obligations account is used to budget estimates for expired unsettled employee bargaining agreements. Once contracts are settled and approved by the City Council, funding for the contract settlements are referred to the Board of Finance for approval.

## Employee Benefits

### Service Narrative

The Employee Benefits section is the City's payment of Life Insurance, HMO-Dental, Health Insurance-City, Disability Insurance, FICA, Medicare, Employee Assistance Program, and Unemployment Insurance.

The "Transfer to Health Benefits" in parenthesis indicates the Health Insurance-City appropriation transferred out to the Health Benefits Internal Service Fund as shown within the Operating Transfers Out activity.

The following is a listing of the Employee Benefits and the vendor provider/payee:

<u>Category</u>	<u>Vendor Provider/Payee</u>
Life Insurance	Madison National Life Insurance
Dental	Cigna-HMO; Anthem
Health Insurance	Cigna
Disability Insurance	Madison National Life Insurance
FICA (City Share 6.2%)	Internal Revenue Service
Medicare (City Share 1.45%)	Internal Revenue Service
Employee Assistance Program	Wheeler Clinic
Unemployment Insurance	State of CT Department of Labor

### Budget Highlights

The 2021-2022 General Fund budget for Employee Benefits reflects a 3.2% increase. The City is in its twelfth year with Cigna for medical and effective July 1, 2019 transitioned pharmacy benefits from Express Scripts to Cigna. Anthem provides dental benefits. More information on the City's Health Benefits fund can be found in the Internal Service Fund section of the budget document.

**0018102 EMPLOYEE BENEFITS**

OBJECT	PROJECT	DESCRIPTION	2020 ACTUAL EXPENDITURE	2021 ORIGINAL BUDGET	2021 REVISED BUDGET	2022 BUDGET REQUEST	2022 APPROVED BUDGET
<b>EMPLOYEE BENEFITS</b>							
520100		LIFE INSURANCE	\$55,941	\$64,000	\$64,000	\$64,000	\$64,000
520250		HMO- DENTAL	33,871	34,020	34,020	24,000	24,000
520300		HEALTH INSURANCE	11,163,310	11,857,070	11,857,070	11,892,180	11,722,180
520500		DISABILITY INSURANCE	9,905	13,000	13,000	13,000	13,000
520700		F.I.C.A.	968,003	1,110,000	1,110,000	1,150,000	1,150,000
520700	COVID	F.I.C.A.	4,518	0	0	0	0
520750		MEDICARE INSURANCE	542,829	595,000	595,000	625,000	625,000
520750	COVID	MEDICARE INSURANCE	3,136	0	0	0	0
520800		EMPLOYEE ASSISTANCE PROGRAM	8,870	8,000	8,000	8,000	8,000
521050		COMPENSATED ABSENCE PAYOUT	885,382	0	0	0	0
521200		UNEMPLOYMENT INSURANCE	29,625	20,000	40,000	20,000	20,000
522200		BOOT ALLOWANCE	9,275	17,375	17,375	17,375	17,375
531000		DEF COMP	0	25,000	25,000	25,000	25,000
591516		TRANSFER TO HEALTH INSURANCE	(11,163,310)	(11,857,070)	(11,857,070)	(11,892,180)	(11,722,180)
<b>TOTAL EMPLOYEE BENEFITS</b>			<b>\$2,551,355</b>	<b>\$1,886,395</b>	<b>\$1,906,395</b>	<b>\$1,946,375</b>	<b>\$1,946,375</b>
<b>TOTAL EMPLOYEE BENEFITS</b>			<b>\$2,551,355</b>	<b>\$1,886,395</b>	<b>\$1,906,395</b>	<b>\$1,946,375</b>	<b>\$1,946,375</b>

## Heart and Hypertension

### Service Narrative

These accounts budget for State of Connecticut mandates that require municipalities to compensate police officers or firefighters who are diagnosed with a heart or hypertension disease. The disease has to be proven to be job related to receive these benefits and only firefighters and police officers who were employed in such capacity on July 1, 1996 are eligible for these benefits. As a result of an RFP process effective July 1, 2020 the City's 3<sup>rd</sup> party administrator was awarded to FutureComp for Heart & Hypertension claims. Actual expenditures related to Heart and Hypertension are accounted for in the Workers' Compensation Fund. There is a transfer in the Operating Transfers Out section to reflect this action. There was no increase in the budget for 2021-2022.

### Budget Highlights

0018103 HEART AND HYPERTENSION			2020	2021	2021	2022	2022
OBJECT	PROJECT	DESCRIPTION	ACTUAL EXPENDITURE	ORIGINAL BUDGET	REVISED BUDGET	BUDGET REQUEST	APPROVED BUDGET
<b>HEART AND HYPERTENSION</b>							
516000		HEART AND HYPERTENSION WAGES	\$350,000	\$400,000	\$400,000	\$400,000	\$400,000
520930		HEART AND HYPERTENSION BENEFITS	349,000	229,000	229,000	230,000	230,000
531000		PROFESSIONAL FEES	1,000	1,000	1,000	0	0
591517		TRANSFER TO WORKERS COMPENSATION	(700,000)	(630,000)	(630,000)	(630,000)	(630,000)
<b>TOTAL HEART AND HYPERTENSION</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL HEART AND HYPERTENSION</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Insurance

### Service Narrative

This activity includes payment of the various premiums that provide protection for liability, fire losses, and damage claims. This includes workers' compensation insurance, insurance consultant fees, property insurance, auto insurance, liability insurance, claims deductibles, and council settlement claims.

The City uses the following consultants to assist with its insurance programs:

- Insurance Consultant - Tracy Driscoll, an insurance and financial services company located in Bristol. They are paid a consulting fee to serve as a liaison with the City's broker-agents.
- Casualty Insurance (or liability insurances) - H.D. Segur, Inc. acts as the City's broker-agent. They are paid through commissions included in the budgeted policy premiums.
- Property Insurance - Roland Dumont Agency Inc. acts as the City's broker-agent. They are paid through commissions included in the budgeted policy premiums.
- Workers' Compensation – FutureComp is the third party administrator to process claims for the City of Bristol Workers' Compensation self-insurance program.

**Miscellaneous**

**Budget Highlights**

The 2021-2022 Insurance budget shows a total increase of \$77,150 or 8% due to expected increases in auto and liability insurance. More information can be found on the City's Workers' Compensation self-insurance fund in the "Internal Service" tab. The City's contribution for Workers' Compensation increased by 12.8% and reflects to a more accurate allocation of costs among departments.

Shown below is the City's portion of the insurance allocation within the General Fund. The Board of Education, Sewer Operating and Assessment Fund, Water Department and Parks Department budget proportionately an allocation relative to their respective department budgets.

0018105 INSURANCE			2020	2021	2021	2022	2022
OBJECT	PROJECT	DESCRIPTION	ACTUAL EXPENDITURE	ORIGINAL BUDGET	REVISED BUDGET	BUDGET REQUEST	APPROVED BUDGET
<b>INSURANCE</b>							
520400		WORKERS COMPENSATION	\$1,650,000	\$1,675,000	\$1,675,000	\$1,889,305	\$1,889,305
531130		INSURANCE CONSULTANT	20,000	20,000	20,000	20,000	20,000
552000		PROPERTY INSURANCE	52,401	55,000	55,000	66,000	66,000
552010		AUTO INSURANCE	309,620	338,850	338,850	360,000	360,000
552100		LIABILITY INSURANCE	416,356	450,000	450,000	495,000	495,000
586110		CLAIMS- DEDUCTIBLE	140,636	100,000	120,000	100,000	100,000
586120		CLAIMS- COUNCIL SETTLEMENT	318	1,500	1,500	1,500	1,500
591517		TRANSFER OUT TO WORKERS COMPENSATION	(1,650,000)	(1,675,000)	(1,675,000)	(1,889,305)	(1,889,305)
<b>TOTAL INSURANCE</b>			<b>\$939,331</b>	<b>\$965,350</b>	<b>\$985,350</b>	<b>\$1,042,500</b>	<b>\$1,042,500</b>
<b>TOTAL INSURANCE</b>			<b>\$939,331</b>	<b>\$965,350</b>	<b>\$985,350</b>	<b>\$1,042,500</b>	<b>\$1,042,500</b>

Insurance Coverage	Broker Agent	Carrier	Policy Limits	Deductible
Workers' Compensation		FutureComp (3rd Party Admin.)	Self-Insured	N/A
Excess Workers' Compensation	H.D. Segur	Safety National	Statutory	\$750,000
Property	Roland Dumont Agency	Travelers	Various	\$5,000 EDP & A/R
Auto	H.D. Segur	Argonaut Ins.Co.	\$1,000,000	\$5,000 Bodily Injury/ Physical Damage \$1,000 Comp/Coll
Liability	H.D. Segur	Argonaut Ins.Co.	\$1,000,000	Occurrence
			\$3,000,000	Aggregate
Umbrella	H.D. Segur	PA Manufacturer's Assn. Ins. Co.	\$10,000,000	
Cyber Liability	H.D. Segur	Argonaut Ins Co	\$1,000,000	\$10,000
Pollution Liability	H.D. Segur	Navigators Specialty Ins Co	\$500,000	\$25,000

**Miscellaneous**

<b>CITY</b>				
Errors & Omissions	H.D. Segur	Argonaut Ins. Co.	\$1,000,000	\$25,000
Public Official & Employment Practices	H.D. Segur	Argonaut Ins. Co.	\$1,000,000	\$25,000
Law Enforcement	H.D. Segur	Argonaut Ins. Co.	\$1,000,000	\$25,000
Crime	Roland Dumont Agency	Travelers	Various	
<b>EDUCATION</b>				
Errors & Omissions	H.D. Segur	Argonaut Ins. Co.	\$1,000,000	\$25,000
Employment Practices Liability	H.D. Segur	Argonaut Ins. Co.	\$1,000,000	\$25,000
<b>RETIREMENT BOARD</b>				
Fiduciary Bond	Tracy Driscoll	Travelers	\$10,000,000	\$50,000

**Property Insurance**

Form Travelers Manuscript Form with Endorsements  
 Conditions Risks of Direct Physical Loss including Flood and Earthquake  
 Term July 1, 2021 to July 1, 2022  
 Limits \$579,285,702 Buildings and Structures  
 \$ 49,111,294 Personal Property  
 \$ 2,500,000 Data Processing & Media  
 \$ 3,746,472 Contractor's Equipment  
 Valuation Replacement Cost (Except Contractor's Equipment), Agreed Amount,  
 No Coinsurance  
 Schedule of Insured On file

## Crime

Coverage	Description
	Blanket Public Employee and School Employee Dishonesty Coverage Includes: <ul style="list-style-type: none"> <li>▪ Faithful Performance of Duty</li> <li>▪ Pension and Employee Benefits</li> <li>▪ Volunteers, Students, Non-Compensated Officers &amp; Directors and Committee Members</li> </ul> Scheduled Excess Limit of Insurance (Employee Dishonesty): <ul style="list-style-type: none"> <li>▪ \$1,000,000 Treasurer</li> <li>▪ \$1,000,000 Deputy Treasurer</li> <li>▪ \$1,000,000 Purchasing Agent</li> <li>▪ \$1,000,000 Comptroller</li> <li>▪ \$1,000,000 Assistant Comptroller</li> <li>▪ \$1,000,000 Public Works Director</li> </ul>
\$100,000	Forgery and Alteration
	Money & Securities (In/Out) Coverage includes: <ul style="list-style-type: none"> <li>▪ \$ 100,000 City Hall</li> <li>▪ \$1,575,000 (Peak Season 7/1 – 8/10 &amp; 1/1 – 2/10)</li> <li>▪ \$ 30,000 Water Department</li> <li>▪ \$ 15,000 Board of Education</li> <li>▪ \$ 4,000 Bristol Eastern and Bristol Central High Schools</li> </ul>
\$500,000	Computer Fraud
\$500,000	Funds Transfer Fraud
\$25,000	Counterfeit Currency
	Other Property <ul style="list-style-type: none"> <li>▪ \$100,000 Premises</li> <li>▪ \$100,000 Messenger</li> </ul>
\$250	Deductible - All coverages except Employee Dishonesty
\$1,000	Deductible - Employee Dishonesty

## All Other

### Service Narrative

This activity includes items that are extraordinary in nature and difficult to classify. These items include hydrant charges, citywide equipment/maintenance contracts, citywide postage reimbursement, tax foreclosure costs, and unanticipated expenses. The Contractual Obligations account sets aside funds for unsettled union contracts. The contingency account provides for unforeseen expenditures that may occur during the budget year.

### Budget Highlights

The 2021-2022 budget shows an overall decrease of \$55,380 due to a reduction in anticipated leasing costs related to the computer replacement program offset by an increase in Contingency.

**Miscellaneous**

0018106 ALL OTHER

OBJECT	PROJECT	DESCRIPTION	2020 ACTUAL EXPENDITURE	2021 ORIGINAL BUDGET	2021 REVISED BUDGET	2022 BUDGET REQUEST	2022 APPROVED BUDGET
<b>ALL OTHER</b>							
522301		CONTRACTUAL OBLIGATIONS	\$0	\$0	\$127,697	\$0	\$0
531000		PROFESSIONAL FEES	15,936	15,950	15,950	15,950	15,950
541110		SEWER USE PAYMENTS HOUSING AUTHORITY	2,355	15,000	15,000	0	0
541220		HYDRANT CHARGES	38,448	40,000	40,000	40,000	40,000
543200		EQUIPMENT MAINTENANCE CONTRACTS	68,802	80,000	80,000	80,000	80,000
569000		OFFICE SUPPLIES	9,002	10,000	10,000	10,000	10,000
570100		LAND	2,452	0	0	0	0
570400		COMPUTER REPLACEMENT PROGRAM	236,225	300,000	300,000	300,000	200,000
581250		TAX FORECLOSURE COSTS	0	20,000	20,000	20,000	15,000
589000		CONTINGENCY	0	935,380	685,175	1,000,000	1,000,000
589100		UNANTICIPATED EXPENSES	7,437	30,000	30,000	30,000	30,000
<b>TOTAL ALL OTHER</b>			<b>\$380,657</b>	<b>\$1,446,330</b>	<b>\$1,323,822</b>	<b>\$1,495,950</b>	<b>\$1,390,950</b>
<b>TOTAL ALL OTHER</b>			<b>\$380,657</b>	<b>\$1,446,330</b>	<b>\$1,323,822</b>	<b>\$1,495,950</b>	<b>\$1,390,950</b>

## Other Post-Employment Benefits (OPEB)

### Service Narrative

The City offers post-retirement health care benefits to City and certain Board of Education employee groups that meet retirement eligibility requirements. As of the July 1, 2020 valuation there were 1,863 members, 344 currently receiving benefits and 1,519 active members (current employees). Government Accounting Standards Board (GASB) Statement #45 requires the City to report post-employment benefits costs on its financial statements as well as the liabilities associated with providing this benefit. The plan since FY2008, is to increase the funding each year until the City has fully funded the required contribution. There have been exceptions to the funding strategy over the years to balance budgetary needs with available revenue sources and taxes.

Milliman performs the actuarial valuation for the OPEB plan. Revised methodologies and assumptions were incorporated in the July 1, 2020 valuation. As a result the City contributed approximately 94.7% of the Actuarially Determined Contribution (ADC). This is comprised of the Expected Benefit Payouts (EBP) paid through the City's Health Insurance Internal Service Fund and the City's contribution budgeted in the general fund and transferred to the OPEB Trust fund. For FY2022, the City's contribution of \$1,200,000 combined with a \$100,000 contribution from the Water Department Enterprise Fund represents 62.4% of the total actuarial determined contribution of \$2,084,548. This represents a decrease over the FY2021 budget primarily due to balancing budgetary needs and challenges. However, with the net contribution funded at 62.4%, the City is in a good position.

**Miscellaneous**

The components of the ADC is as follows:

**ACTUARIALLY DETERMINED CONTRIBUTION (ADC) FOR 2020-2021**

	<b>Actuarially Determined Contribution</b>	<b>Expected Benefit Payouts (EBP)</b>	<b>Net Budget Impact</b>
City	\$2,467,433	(2,196,474)	\$270,959
Water	\$479,056	(364,036)	\$115,020
Police	\$1,891,854	(1,444,064)	\$447,790
Fire	\$1,084,829	(557,240)	\$527,589
BOE Certified	\$1,441,667	(861,885)	\$579,782
BOE Non-Certified	\$1,299,222	(1,155,814)	\$143,408
<b>Totals</b>	<b>\$8,664,061</b>	<b>(\$6,579,513)</b>	<b>\$2,084,548</b>
Budgeted City Contribution			<u>(\$1,300,000)</u>
Unfunded Contribution			\$784,548
% Contribution Funded			<b>62.4%</b>
% Contribution Funded including EBP			<b>90.9%</b>

**Budget Highlights**

0018107 OTHER POST EMPLOYMENT BENEFITS		2020	2021	2021	2022	2022
OBJECT	PROJECT	ACTUAL	ORIGINAL	REVISED	BUDGET	APPROVED
DESCRIPTION		EXPENDITURE	BUDGET	BUDGET	REQUEST	BUDGET
<b>BENEFITS</b>						
520925		\$1,450,000	\$1,300,000	\$1,300,000	\$1,300,000	\$1,200,000
<b>TOTAL BENEFITS</b>		<b>\$1,450,000</b>	<b>\$1,300,000</b>	<b>\$1,300,000</b>	<b>\$1,300,000</b>	<b>\$1,200,000</b>
<b>TOTAL OTHER POST EMPLOYMENT BENEFITS</b>		<b>\$1,450,000</b>	<b>\$1,300,000</b>	<b>\$1,300,000</b>	<b>\$1,300,000</b>	<b>\$1,200,000</b>

**Operating Transfers Out**

**Service Narrative**

This activity includes transfers to the Special Revenue funds, Debt Service funds, Capital Project funds and Internal Service funds. The Debt Service transfer detail can be found in the “Debt Management” tab. The Special Revenue transfer out includes funds for the City share of the Bristol Development Authority as seen in the “Special Revenue” tab.

**Budget Highlights**

The 2021-2022 budget shows an increase in operating transfers out in the amount of \$346,660. The charts below indicate the budget in summary and detail.

Debt Service expenditures can be found in detail in the “Debt Management” tab in this document. Capital Projects can be found in detail behind the “Capital Budget Summary” tab.

**Miscellaneous**

**0018108 OPERATING TRANSFERS OUT**

OBJECT	PROJECT	DESCRIPTION	2020 ACTUAL EXPENDITURE	2021 ORIGINAL BUDGET	2021 REVISED BUDGET	2022 BUDGET REQUEST	2022 APPROVED BUDGET
<b>OPERATING TRANSFERS OUT (USES)</b>							
591100		TRANSFER TO SPECIAL REVENUE	\$6,598,335	\$2,063,655	\$2,253,860	\$2,155,900	\$2,155,900
591201		TRANSFER TO DEBT SERVICE FUND	9,850,000	10,100,000	10,100,000	10,500,000	10,500,000
591300		TRANSFER TO CAPITAL PROJECTS	4,504,500	675,000	754,500	2,442,000	450,000
591500		TRANSFER TO INTERNAL SERVICE	29,422,864	14,162,070	31,646,146	14,411,485	14,241,485
<b>TOTAL OPERATING TRANSFERS OUT</b>			<b>\$50,375,699</b>	<b>\$27,000,725</b>	<b>\$44,754,506</b>	<b>\$29,509,385</b>	<b>\$27,347,385</b>
<b>TOTAL OPERATING TRANSFERS OUT</b>			<b>\$50,375,699</b>	<b>\$27,000,725</b>	<b>\$44,754,506</b>	<b>\$29,509,385</b>	<b>\$27,347,385</b>

	Budget 2020-2021	Request 2021-2022	Approved 2021-2022	Approved Increase/ (Decrease)
591100 Special Revenue:				
Fire Truck Reserve	\$ 100,000	\$ 100,000	\$ 100,000	\$ -
ECD - City Share	431,010	451,460	451,460	20,450
Solid Waste Contribution	1,144,400	1,140,400	1,140,400	(4,000)
Transfer Station Contribution	388,245	464,040	464,040	75,795
<b>Subtotal</b>	<b>\$ 2,063,655</b>	<b>\$ 2,155,900</b>	<b>\$ 2,155,900</b>	<b>\$ 92,245</b>
591201 Debt Service				
Debt Service	\$ 10,100,000	\$ 10,500,000	\$ 10,500,000	\$ 400,000
<b>Subtotal</b>	<b>\$ 10,100,000</b>	<b>\$ 10,500,000</b>	<b>\$ 10,500,000</b>	<b>\$ 400,000</b>
591300 Capital Projects				
CNR Contribution	\$ 25,000	\$ 25,000	\$ -	\$ (25,000)
Capital Projects	150,000	721,000	0	(150,000)
Assessor Revaluation	0	196,000	150,000	150,000
Road Improvements Fund	500,000	1,500,000	300,000	(200,000)
<b>Subtotal</b>	<b>\$ 675,000</b>	<b>\$ 2,442,000</b>	<b>\$ 450,000</b>	<b>\$ (225,000)</b>
591500 Internal Service				
Heart & Hypertension	\$ 630,000	\$ 630,000	\$ 630,000	\$ -
City Health Benefits	11,857,070	11,892,180	11,722,180	(134,890)
City Workers' Compensation	1,675,000	1,889,305	1,889,305	214,305
<b>Subtotal</b>	<b>\$ 14,162,070</b>	<b>\$ 14,411,485</b>	<b>\$ 14,241,485</b>	<b>\$ 79,415</b>
<b>Totals</b>	<b>\$ 27,000,725</b>	<b>\$ 29,509,385</b>	<b>\$ 27,347,385</b>	<b>\$ 346,660</b>

**Public Buildings**

David P. Oakes, Public Works Facilities Manager  
 860-584-6107  
 davidoakes@bristolct.gov

**Service Narrative**

This budget is administered by the Public Works Building Maintenance Division and provides for maintenance repairs and renovations for the Animal Control Facility, the City's five Firehouses, Beals Senior/Community Center, Youth Services, Public Works City Yard facilities, Main Library, Manross Library and other buildings transferred to the City. Transferred buildings include schools closed by the Board of Education plus private properties obtained by the City through purchase and foreclosure actions. Duties include minor and major maintenance as well as coordination with outside vendors for maintaining the building structures and plant.

**Fiscal Year 2021 Goals and Accomplishments:**

- Installed rain gutters on Transfer Station Recycling Building to eliminate water infiltration
- Replaced floor tiles in southern wings of the Beals Center (asbestos abatement required)
- Replaced antiquated battery bank for emergency lighting at Bristol Police/Court Complex.
- Replaced water damaged 277V panel at Bristol Police/Court Complex (including masonry repairs)
- Installed new security system at Transfer Station office, scale House and Quonset hut.
- Replaced the flat EPDM roof system at 51 High Street with a 30 year warranted system
- Completed a comprehensive mechanical upgrade of Fire Headquarters including: electrical system upgrades, HVAC systems and boiler replacement, lighting upgrades, overhead door replacement, store front and window replacements and kitchen upgrade
- Completed a mechanical systems study of the Police Complex for future capital planning purposes.
- Completed diamond grinding of concrete floors and application of heavy duty epoxy flooring systems at Animal Control Facility kennels.
- LED lighting upgrade for entire facility and exterior at Main Street Library.
- Replaced roofing system at Fire House #2 with a 30 year warranties system.
- Completed a full restoration of two vestibules at 51 High Street to maintain historic aesthetics.
- Replaced roof-top HVAC unit for the Transfer Station scale house.
- Completed formal decommissioning/cleaning of former gun range at City Hall.
- Completed a Facility Condition Assessment at the Police Complex for future capital planning.
- Completed repairs of deteriorated wall plaster in the historic section of the Main Library.

**Fiscal Year 2022 Goals:**

- Repair and replace rotted wood trim and complete exterior painting at 51 High Street
- Replace the fuel oil boiler at 51 High Street with a natural gas condensing boiler for energy efficiency (installation of a natural gas feed by Eversource completed previously)
- Replace sidewalks at Beals Center extending to Stafford Avenue and a small section between Senior Center and BOE BECC entrances
- Replace rooftop HVAC unit serving City Yard Mechanics Office areas which has exceeded life expectancy
- Replace select areas of carpeting in the lower level of the Main Library that has become discolored over time and use
- Replace select boiler piping at Manross Library that has corroded and poses a potential for integrity failure
- Install roof gutter guards system at Beals Community Center to eliminate employee exposure to elevated work and potential falls from seasonal cleanings
- Replace the current service counter at the Beals Senior Center with an ADA compliant counter to meet code requirements and for the benefit of the Center members
- Milling and re-paving of the rear apparatus bay ramp and staff parking at Fire House #2
- **ARPA Funded Projects**
- Replacement of undersized emergency generators at Fire Houses #2 & #5, which are not meeting the current building demand
- Upgrade the air conditioning system at Fire House #3 to provide proper occupant comfort during spring and summer months

**Budget Highlights**

Facility	Project	FY2022 Approved
City Yard	RTU Replacement	\$45,000
Main Library	Carpet Replacement	\$14,000
Manross Library	Boiler Piping Replacement	\$12,000
Beals Community Center	Roof Gutter Guard System	\$10,000
Beals Senior Center	ADA Counter Installation	\$35,000
Fire House #2	Rear Apparatus Ramp Re-Paving	\$60,000

0018310 PUBLIC BUILDINGS

OBJECT	PROJECT	DESCRIPTION	2020 ACTUAL EXPENDITURE	2021 ORIGINAL BUDGET	2021 REVISED BUDGET	2022 BUDGET REQUEST	2022 APPROVED BUDGET
<b>CAPITAL OUTLAY PROJECTS</b>							
591101		IMPROVEMENTS	\$250,000	\$250,000	\$250,000	\$371,000	\$176,000
		<b>TOTAL CAPITAL OUTLAY PROJ.</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$371,000</b>	<b>\$176,000</b>
		<b>TOTAL PUBLIC BUILDINGS</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$371,000</b>	<b>\$176,000</b>

