

**City of Bristol, CT – ARPA**  
**Request for Change in Project Work Plan/Budget**  
*Submit to UHY for Review – UHY will forward to City*  
**Requests may take up to 30 days for review & decision.**

**Subrecipient Name: BOYS & GIRLS CLUB OF BRISTOL**  
**Total ARPA awarded: \$600,000.00**

**Category of Change (mark all that apply):**

- Extend Project Completion Date
- Move more than 10% of Project Budget Line-Item expense to other Line-Item expense
- Revise Work Plan & Budget**
- Cancel Agreement/Return ARPA funds to City
- Other change to Project

**Describe requested change (limit to 200 words):**

Revision of budget to include contractual services of a civil engineer, construction supplies for outdoor restroom facility & contractual services for architect and MEP engineer. We have paid for demolition and asbestos removal at project site from other organization funding.

**If requesting change in budget, complete attached Budget form.**

Tamara Carlson T. Carlson  
Type Name of Authorized Officer or Employee

2/1/2023  
Date Submitted

**For City Use:**

Reviewed by:  Council/Task Force       City Staff

Date of Review & Summary Comments:

**Decision:**  **Approved**       **Denied**      **Approved by** \_\_\_\_\_  
Date Subrecipient notified of Decision: \_\_\_\_\_      Typed Name of City official/Staff

### Project Revised Budget Request

Category of Expenditure	Previous Approved Budget	Revised Budget	% change (Revised/Previous)
<i>Personnel (salaries – W2)</i>	\$	\$	
<i>Fringe Benefits (as eligible under §200.430 of Uniform Guidance)</i>	\$	\$	
<i>Contracted workers (1099)</i>	\$	\$	
<i>Conferences/Travel (must use GSA.gov travel rates)</i>	\$	\$	
<i>Equipment (over \$5,000 per item)</i>	\$19,448.00	\$0	(100%)
<i>Office/ Project Supplies under \$5,000 per item</i>	\$1,100.00	\$0	(100%)
<b>Contracts for non-personnel expense</b> <ul style="list-style-type: none"> <li>● Architecture &amp; Structural Engineering</li> <li>● Survey &amp; Civil Engineering</li> <li>● MEP Engineering</li> </ul>	\$579,452.00	\$9,950.00 \$9,720.00 \$8,430.00	(95.15%)
<i>Construction/Renovation supplies</i>	\$	\$571,900.00	<b>100% - see detail below</b>
<i>Rent/Utilities</i>	\$	\$	
<i>Land acquisition</i>	\$	\$	
<i>Property, Liability &amp; other insurance</i>	\$	\$	
<i>Contract for auditing &amp; accounting services</i>	\$	\$	
<b>Other (see below)</b>	\$0	\$0	
<b>TOTAL</b>	<b>\$600,000.00</b>	<b>\$600,000.00</b>	

**If OTHER category of expense exceeds \$50,000, you must provide detail below:**

Description of Item/Service - Construction	Projected Cost
Splash Pad Construction/Supplies	\$487,905.00
Gaga Pit Construction/Supplies	\$10,000.00
Privacy Fencing Construction/Supplies	\$25,000.00
Outdoor Bathroom Facility Construction/Supplies	\$48,995.00
<b>Total Construction:</b>	<b>\$ 571,900.00</b>