



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Cemetery Commission
(Requesting Department)

Date: January 27, 2023
(Submission Date)

For the February 28, 2023 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ 1,700
- Transfer from Contingency \$ _____
- Transfer(s) \$ _____
- Grant \$ _____
- Carry-over(s) \$ _____
- Other

Approval:

This request was approved by the _____
(governing Board of your department)
at its meeting held on _____.
(date)

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Contributions received from the Sarah Norton Pardee Fund for the Cemetery Commission

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
3054500 470000 PARDE	Cemetery Contributions Pardee Trust	\$1,700
3054500 543000 PARDE	Cemetery Repairs & Maintenance Pardee Trust	\$1,700
_____	_____	_____
_____	_____	_____