

Jodi McGrane

From: Roger Rousseau
Sent: Sunday, July 16, 2023 7:47 PM
To: Jodi McGrane; RonBurns
Cc: Diane Waldron
Subject: Fw: Agency for signature authorization

Hi Jodi, can you include a line on the Purchasing Committee agenda for this item? Thanks!

From: Roger Rousseau
Sent: Sunday, July 16, 2023 7:45 PM
To: Edward Krawiecki
Cc: Noelle Bates; Jeffrey Caggiano
Subject: Agency for signature authorization

Hi, recently I spoke with the Mayor about signing authority, and how the charter currently only provides for the Mayor being able to sign documents if approved by the City Council. This doesn't take into account the myriad documents that government needs addressed on a daily basis (e.g. a postage meter lease or even a signature on a purchase order). The position of Purchasing Agent, simply by its name, implies some level of agency (acting as an agent), but the charter runs silent on the matter.

My conversation with the Mayor focused on the Mayor's ability to grant agency to my office; this potentially would take shape in the form of an annual/biannual memorandum granting some level of authority, likely capped at a dollar threshold. Since the City has retained outside counsel to review charter issues, the Mayor thought it might be worthwhile to include in their review. If you agree, can I ask you to discuss with the outside counsel for possible corrective action.

I plan to discuss with the Purchasing Committee for the Board of Finance to bring them up to speed on the issue- but I don't expect there to be anything happening at the committee meeting other than an informational update.

Thanks for your help on this,

Roger Rousseau