



**CITY OF BRISTOL  
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Public Works  
(Requesting Department)

Date: July 11, 2023  
(Submission Date)

For the July 25, 2023 Board of Finance Meeting Agenda  
(Date of Meeting)

This request is for:  
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ 24,915
- Transfer from Contingency \$ \_\_\_\_\_
- Transfer(s) \$ \_\_\_\_\_
- Grant \$ \_\_\_\_\_
- Carry-over(s) \$ \_\_\_\_\_
- Other \$ \_\_\_\_\_

**Approval:**

This request was approved by the Board of Public Works  
(governing Board of your department)  
at its meeting held on July 20, 2023 .  
(date)

  
\_\_\_\_\_  
(Department Head's signature)

**All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.**

Board of Finance Agenda Request Form

Reason for request:

The City has received bids to replace DPW Fleet truck lift. A low bid of \$157,061.00 was received. Current FY2023-24 funding is \$140,000 (24L04) utilizing locip grant funds. Replacement of the Department's Fleet lift is critical to DPW operations. The project received the highest priority rating by DPW and Board of Public Works as part of the FY2023-24 CIP. The budget request is for \$17,061 plus a contingency \$7,854 totaling \$24,915.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

<b>Account</b>	<b>Account Name</b>	<b>Amount</b>
1343017-432033- 24L04	LOCIP Revenue	\$24,915
1343017-570400- 24L04	Fleet Lift	\$24,915
_____	_____	_____
_____	_____	_____