



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Economic & Community Development
(Requesting Department)

Date: August 2, 2023
(Submission Date)

For the August 22, 2023 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ _____
- Transfer from Contingency \$ _____
- Transfer(s) \$ _____
- Grant \$ _____
- Carry-over(s) \$ 7,751.68
- Other

Approval:

This request is expected to be approved by the Board of Economic and Community Development at its meeting to be held on August 3, 2023.



(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

- Advertising – ECD would like to carry over these funds to complete planned marketing efforts including the focus on videos of the city and the improved All Heart Website
- Trade Shows – ECD staff continue to investigate the benefits of trade shows as new ones are being established following the pandemic
- Downton Revitalization – As Downtown development occurs there are many opportunities to use these funds for beautification and other efforts

Carry-overs list the following:

Account	Account Name	Amount
1044101-557700-G2023	Advertising	\$5,515.34
1044101-581270-G2023	Trade Shows	\$1,067.73
1044101-587467-G2023	Downtown Revitalization	\$1,168.61