



111 North Main Street | Bristol, Connecticut 06010 | Phone: 860.584.6130

December 20, 2023

Mayor Jeffrey Caggiano
Chairman
City Hall
111 North Main Street
Bristol, Connecticut 06010

RECEIVED
2023 DEC 20 PM 2:55
TOWN AND CITY CLERK
BRISTOL, CT

Dear Mayor Caggiano:

At the Regular Board of Finance Meeting held on **December 19, 2023** it was voted as part of the consent agenda and referred to a Joint Meeting of the City Council and Board of Finance, "to make an additional appropriation of \$800 within the Special Grants and Donations Fund funded by donations for CERT."

Sincerely,

Diane M. Waldron
Board of Finance Clerk

cc: City Clerk



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Emergency Management
(Requesting Department)

Date: December 5, 2023
(Submission Date)

For the December 19, 2023 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ 800
- Transfer from Contingency \$ _____
- Transfer(s) \$ _____
- Grant \$ _____
- Carry-over(s) \$ _____
- Other

Approval:

This request was approved by the _____
(governing Board of your department)
at its meeting held on _____.
(date)

Harley Graime, Director
(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

To appropriate donations received for the CERT Team.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
1062413 470000	Contributions – CERT	\$800
1062413 561800	Program Supplies	\$800

Transfer(s) complete the following:

From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____

Grants:

Total Amount: Grant \$ _____

City Share \$ _____ %

Federal/State Share \$ _____ %

Carry-overs list the following:

Account	Account Name	Amount