



**CITY OF BRISTOL  
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Building Department  
(Requesting Department)

Date: January 12, 2024  
(Submission Date)

For the January 23, 2024 Board of Finance Meeting Agenda  
(Date of Meeting)

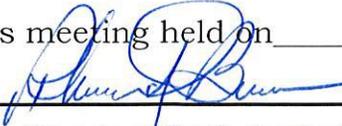
This request is for:  
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ 7,861
- Transfer from Contingency \$ \_\_\_\_\_
- Transfer(s) \$ \_\_\_\_\_
- Grant \$ \_\_\_\_\_
- Carry-over(s) \$ \_\_\_\_\_
- Other

**Approval:**

This request was approved by the Board of \_\_\_\_\_  
(Governing Board of your department)

At its meeting held on \_\_\_\_\_  
(Date)



(Department Head's signature)

Board of Finance Agenda Request Form

*All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.*

Board of Finance Agenda Request Form

Reason for request:

To appropriate \$7,861 in additional revenue received for Code Enforcement activities.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
<b>Revenues:</b>		
1064240 422025 CEC	Code Enforcement Fines	\$3,024
1064240 450209 CEC	Code Enforcement Tall Grass	\$3,509
1064240 450420 CEC	Code Enforcement	\$1,328
<b>Expenditures:</b>		
1064240 515100 CEC	Overtime	\$1,800
1064240 531000 CEC	Professional Fees	\$6,000
1064240 553100 CEC	Postage	\$61

Transfer(s) complete the following:

<b>From:</b>	<b>To:</b>	<b>Amount:</b>