

# **BOARD OF ASSESSMENT APPEALS**

## ***Minutes of Meeting***

**November 17, 2023**

### **I. Call to order**

Mary Alford, current Chairperson of the Board called to order the meeting of the Board of Assessment Appeals at 10:01 a.m. on Friday, November 17, 2023 at the Bristol City Hall, at Meeting Room 1-4 at 111 North Main Street, Bristol, CT.

#### **Roll call**

Mary Alford, current Chairperson conducted a roll call. The following persons were present: Mary Alford, Cynthia A. Chesky, Greg A. Klimek, Thomas DeNoto and Michele Ososki.

#### **Elect new chairperson**

Next order of business was to select a new chairperson of the Board. Greg Klimek entertained a motion to select Mary Alford as chairperson of the 2023 – 2024 Board of Assessment Appeals. Cynthia A. Chesky made a second motion to nominate Mary Alford and the motion carried.

### **II. Set March and September 2022 hearing dates**

Next order of business was to select the dates for the upcoming 2023 Board of Assessment Appeal March meetings. The Board decided that March 5, 2024, March 7, 2024; March 12, 2024 and March 14, 2024. Appeal meeting times will be 3 to 5 p.m. and 6 to 8 p.m. with an hour break for dinner. During the discussion a meeting room has not been decided on as the Board would like to view the available meeting rooms within Bristol City Hall. The hearing dates for September was decided as Tuesday and Thursday, September 17<sup>th</sup> and 19<sup>th</sup> of 2024 with hearing times of 3 p.m. and 6 p.m. on a first come, first serve basis.

After all items on the Agenda have been discussed, the board viewed the meeting rooms and decided on Meeting Room 1-2 (#114) for the appeal hearings to be held.

### **III. New Business**

The Assessor indicated that a class will be offered to the new board members. An upcoming class will be held at the end of November in Columbia but at this time the Assessor is in the process of scheduling a class within Bristol sometime in December or January. Further details will follow upon completion of the date, time and whereabouts. The Board's budget will pay for these registration fees for each of the members.

Mary Alford asked for a motion to adjourn the meeting.

Greg A. Klimek motioned and Cynthia A. Chesky seconded the motion.

Meeting adjourned at 10:33a.m.

Minutes submitted by: Michele Ososki, Secretary of the Board of Appeals