



CITY OF BRISTOL
 Purchasing Department
 111 North Main Street
 Bristol, CT 06010

Contract Award Number	<u>2A25-091-CCCP</u>
Award Date	<u>June 16, 2025</u>
Date Bid Opened	<u>June 09, 2025</u>

CONTRACT AWARD

Contract Description:	Paper Products & Supplies
Contract Term:	Effective through June 30, 2026
Delivery Requirements:	Deliveries shall be made the next working day from order placement, for 95% of all orders placed prior to 4:00 pm.

NOTICE TO CONTRACTOR: This notice of award is not an award to ship or provide services. Purchase orders against this contract will be issued on behalf of departments requiring materials or services. Do not ship without a purchase order.

TAXES: As a political subdivision of the State of Connecticut, the City of Bristol is exempt from the payment of taxes imposed by the Federal Government and/or the State of Connecticut.

CASH DISCOUNTS: Cash discounts, if any, shall be given special attention, but such cash discounts shall not be taken unless payment is made within the discount period.

PRICE BASIS: Unless otherwise noted, prices include delivery and transportation charges fully prepaid F.O.B. Destination. No extra charge is to be made for packing or packages.

TERMS: The invitation to bid and the contractor’s response constitute the entire agreement.

CONTRACTOR INFORMATION

Name:	<u>Mansfield Paper Co</u>	Munis ID:	<u>6155</u>
Address:	<u>380 Union Street</u>	Payment:	<u>Net 30 Days</u>
	<u>West Springfield, MA</u>	Delivery:	<u>FOB Destination</u>
	<u>01090</u>	Telephone:	<u>413-781-2000</u>
Contact:	<u>Ken Baker</u>	Email:	<u>Purchasing@mansfieldpaper.com</u>

Product Discounts

The following discounts from the manufacturer's published list price, are effective for the term of this contract:

1. **Section B:** Bags, Boats, Bowls, Containers, Cups, Foil, Gloves, Lids, Liners 22%
Misc., Napkins, Pans, Plates, Tissue, Utensils

This pricing shall remain in effect through June 30, 2026.

***The awarded contractor shall provide the City with a summary of product purchases on a quarterly basis, at no additional cost. Such report summary shall be provided directly to the Purchasing Agent.**